

Chittenden County Homeless Alliance (CCHA)  
Steering Committee Meeting  
Thursday, February 1, 2024  
Contois Auditorium, 149 Church Street, Burlington

**Agenda**

1. **Introductions and Announcements** 10 mins  
Jane Helmstetter, CCHA Facilitator
  
2. **Vermont State Housing Authority (VSHA) – CCHA Agreement** 10 mins  
Stephanie Smith, CCHA Coordinated Entry  
TBD, Vermont State Housing Authority  
**\*VOTE Warned\***  
*The CCHA Coordinated Entry Committee recommends approval of the CCHA-VSHA MOU to provide referrals to two mobile home units within VSHA’s housing portfolio.*
  
3. **Point in Time (PIT) Count Debrief** 10 mins  
Marcella Gange, CEDO\*; CCHA PIT Committee  
Ari Kisler, VT State Office of Economic Opportunity  
Meghan Morrow-Raftery, Institute for Community Alliances (ICA)
  
4. **Housing Opportunity Grant Program Presentation** 10 mins
  - Steps to End Domestic Violence: Rapid Re-housing Program (Ciara Kilburn)
  - CEDO: Warming Shelter and Elmwood Community Shelter (Sarah Russell)
  - ICA: Coordinated Entry (Meghan Morrow-Raftery)
  
5. **Shelter Updates** 20 mins  
Paul Dragon, CVOEO\*\*: Champlain Inn, Community Resource Center  
TBD, ANew: Community House  
Jonathan Farrell, COTS\*\*\*: Waystation and Family Shelters, Daystation  
Taylor Thibault, CHT\*\*\*\*: Elmwood Community Shelter  
Will Towne, Spectrum Youth and Family Services  
Sarah Russell, CEDO: Winter Warming Shelter
  
6. **Housing and Homeless Alliance of Vermont** 10 mins  
Frank Knapp, Executive Director
  
7. **Housing and Homeless Council** 10 mins  
Will Towne, Spectrum Youth and Family Services, CCHA HHC Representative
  
8. **Coordinated Entry and Built for Zero Data Review** 15 mins  
Stephanie Smith, Coordinated Entry, CCHA; CE Committee Co-Chair
  
8. **Open Forum**

\*Community Economic Development Office

\*\*Champlain Valley Office of Economic Opportunity

\*\*\*Committee on Temporary Shelter

\*\*\*\*Champlain Housing Trust