

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** VT-501 - Burlington/Chittenden County CoC

**1A-2. Collaborative Applicant Name:** City of Burlington

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Institute for Community Alliances

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	No	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	No
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	No
29.	State Domestic Violence Coalition	Yes	Yes	No
30.	State Sexual Assault Coalition	Yes	Yes	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Regional Planning Commission	Yes	No	No
35.	Champlain Housing Trust	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1.VT-501 CoC operates an open invitation process to actively solicit new members. Monthly board meeting notices are distributed via list serv, website, social media and county-wide e-boards. Chittenden County Homeless Alliance (CCHA) website invites "The CCHA welcomes and invites any interested party or community member to join the CCHA and to contact our facilitator xx@xx for more information." CCHA invites new members to learn about CoC through community meetings. CCHA solicits new Steering Committee members through the email listserv, website, social media and one to one outreach. VT-501 CoC operates via an affirmative outreach and marketing policy and it's Outreach and Membership Committee identifies potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conducts outreach to the public to increase participation in CCHA activities; works to increase the input and advocacy of community members with lived experience; and plans Community Meetings. To increase accessibility meetings are remote and in person, plain language is used, along with an acronym key to highlight common acronyms.

2. VT-501 CCHA webpage and mailings inform readers "CCHA materials are available in alternative formats for persons with disabilities". CoC Board includes a statewide disabilities organization, providing input on communicating effectively with people living with disabilities. CCHA Information is accessible via email, telephone and email. CCHA offers virtual access to meetings, translation services, and uses a variety of accessible spaces for community meetings.

3. VT-501 invites organizations serving culturally specific communities experiencing homelessness to address equity by: conducting outreach with and participation by those organizations, including direct outreach by the membership committee, the CCHA list serve, and member outreach. CCHA charter change includes the commitment to "conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities". Membership and participation include organizations led by or serving LGTBQ+ & DV/SV, peer organization and organizations led by and serving people with disabilities, and organizations led by or serving BIPOC and refugee, immigrant community, along with VT-211, Vermont Legal Aid, and Pathways-VT.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. VT-501 CoC strategic planning process includes workshops, focus groups, and surveys with people with lived experience, shelter and service, affordable housing, youth service, mental health, seniors, community action advocates, DV/SV, healthcare, substance use, veteran, disability, families, seniors and organizations led by or serving BIPOC and refugee and immigrant community members to bring the widest input on preventing and ending homelessness. CoC Community meetings include community members, legislators & city councilors. VT-501 uses human centered design approach. Monthly board meetings open to all, monthly updates from members & partners. People with lived experience key to strategic planning & outreach. CoC participates in Built For Zero processes to expand consultation and data collection and use, to end homelessness.

2. VT-501 communicates information via CCHA list serv, monthly board Meetings, community meetings, forums, social media, CCHA website, & partner org list serv. All meeting's public and advertised. Website and meeting openings include "Our CCHA meetings are open to the community. We welcome input from community members, especially those with lived experience of homelessness. We also welcome those who have worked or volunteered serving people who are homeless, employees of government agencies, representatives of the business community, members of religious and secular organizations, and others who want to make a positive difference in our community." Meeting time scheduled for questions & discussion to solicit information from community & other stakeholders.

3. VT-501 webpage informs readers "CCHA materials are available in alternative formats for persons with disabilities". CoC Board includes a statewide disabilities organization, providing input on communicating effectively with people living with disabilities. CCHA Information is accessible via email, telephone and email, a variety of electronic formats. CoC meetings hybrid, with translation services and a variety of accessible spaces. Membership outreach to individuals with disabilities and peer organizations.

4. Information gathered through extensive consultation process central to the formation of strategies and priorities. CoC Board meetings facilitated to ensure reflection and strengthen participation. Information collection informed expanded non congregate shelter, CE prioritization changes, changed statewide emergency hotel programming, & permanent housing planning.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

**(limit 2,500 characters)**

1. VT-501 CoC notified the public that the local competition was open and accepting proposals with the Request for Proposals published on the publicly available CCHA website and local City Government website, shared with partner networks and CoC list serve that is wider than membership (200+). The notification was also shared with Town Clerks in the CCHA service area, on partner websites, social media and list serves. All VT-501 email, public notices, and advertisements contained the wording "Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals."
2. All VT-501 public notices, advertisements, public meetings, and notifications include a link to the combined RFP and application form and direct applicants to complete the form and submit it electronically to the Community & Economic Development Office (Collaborative Applicant) name@organization.gov before 4:00 pm on August 21st 2023.
3. The VT 501 RFP and application form explains the process for review of project proposals. The Ranking Policy & Tools are available on the CCHA website and linked for applicants. The following statement is quoted from the RFP: "The unbiased Application Ranking Committee will use the CoC-approved Policy & Tool, along with HUD CoC NOFO thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations", the appeals process is fully described.
4. VT-501 CCHA webpage, public meetings and notices, and the RFP application document inform readers that "the CCHA 2023 Request for Proposals is available in alternative formats for persons with disabilities" and provides contact name, position title, email, and phone number. The Vermont Center for Independent Living (VCIL), a nonprofit organization that supports Vermonters with disabilities, is available for consultation if alternative formats are requested. The RFP notification and documents are posted in different electronic formats, accessible websites, listservs, social media and CoC and Collaborative Applicant staff are available by phone and email and to assist with inquiries and any needed translation services.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	



18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1.The recipient for ESG and ESG-CV funds is the State of Vermont Office of Economic Opportunity (OEO). Several state agency offices, including the OEO, DCF, and AHS Field Director, participate actively in the CoC on steering committee, strategic planning, executive committee, and coordinated entry committee; receiving feedback on uses and needs and assisting the planning and allocation of funds. VT's ESG funds are blended with state funds and administered under the Housing Opportunity Program (HOP). OEO (sole recipient of ESG) consults with VT-501 CoC in planning and allocating ESG funds via website posting and listserv communication for feedback, releasing a survey to CCHA members and stakeholders, presentations at public meetings, stakeholder meetings, and shares gaps, needs and priorities at VT-501 CCHA meetings.

2.VT-501 CoC monitoring policy and ESG program guidelines ensure participation of the CoC in evaluating and reporting performance. OEO (ESG recipient) presents annual report and outcomes and any changes of standards of the ESG program to VT-501 at CoC meetings. Quarterly evaluations of HOP (ESG) programs by OEO and sub-recipients report on program outcomes once a year to CoC, discussed by Executive Committee and Steering Committee

3.VT-501 CoC provided PIT, HIC, Built For Zero and any other relevant data reports to the City of Burlington and Vermont Department of Housing and Community Dev – the Consolidated Plan jurisdictions. Information was provided via email and list serv distribution. Data is also available on the CCHA website.

4.VT-501 CoC provides information to address homelessness to Consolidated Plan, CAPER and Action Plan through, CEDO, City of Burlington. The CoC Collaborative Applicant connects with members for update information and provides data, analysis and narrative. CEDO, Vermont Housing and Conservation Board, and Vermont Housing Finance Agency present to CoC meetings on strategies to address homelessness to provide feedback and seek input.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

VT 501 CoC maintains a formal relationship with the SEA Vermont Agency of Education through the adopted the Education Services Policy. This ensures all children and youth experiencing homelessness, as defined in the McKinney-Vento Homeless Assistance Act, can access free and appropriate education, including the requirement to support Vermont's Education for Homeless Children and Youth (EHCY) program. The EHCY ensures that students experiencing homelessness have equal access to the same free, appropriate public education provided to other Vermont children, with the opportunity to meet the same challenging State academic standards. The EHCY program is authorized under the McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act, and seeks to identify and address the challenges that children and youth experiencing homelessness may face in enrolling, attending, and succeeding in school. A policy requirements is that all CoC family programs will include a staff person designated to ensure children are enrolled in school & connected to the appropriate services in the community. Additionally, VT-501 collaborates with the State AOE sharing LEA reported data on homelessness to inform CoC needs assessments. AOE provides training for LEAs and partners to access coordinated entry and understand the rights of children, youth and families experiencing homelessness.

As an example of developing system wide processes with school districts, in 2022 VT-501 welcomed Champlain Valley School District (CVSD), the largest area school district serving 3877 students in grades K-12 (FY23 Annual report), as a voting member, formalizing the relationship between the CoC and CVSD. During the current year, services will expand to a second school district (Winooski) and the CoC is executing an MOU to enable these school districts to participate in the Coordinated Entry System.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	
	Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.	

(limit 2,500 characters)

VT-501 CoC has adopted a written education policy & procedure to ensure all individuals and families who become homeless are informed of their eligibility for education services & are enrolled in free education. Including:

1. Establishing policies and practices that are consistent with, and do not restrict the exercise of, the educational rights afforded to students experiencing homelessness under federal law.

2. For CoC-funded programs that provide housing or services to families, designating a staff person to ensure that children are enrolled in school & are connected to appropriate services.

3. Taking the educational needs of children into account when families are placed in emergency or transitional shelter & to the maximum extent practicable, placing families w/ children as close as possible to their school of origin so as not to disrupt the children's education.

4. Collaborating with schools to assist in the identification of children & youth experiencing homelessness & to ensure that these children and youth are informed of their eligibility for school-based McKinney-Vento services.

5. Seeking the continuing input of school homeless liaisons to make the CoC's coordinated entry process welcoming & easily accessible for youth & families with children. The State of VT's Education for Homeless Children & Youth program ensures that families experiencing homelessness are informed of their eligibility for educational services.

Homeless students have equal access to the same free, appropriate, public education (including public preschool) provided to other Vermont children & all HOP funded programs (federal ESG funded & State funded) are required to refer children & youth to their local homeless education liaison. Local agencies use a Self Sufficiency Matrix for households receiving Housing Navigation services to help identify issues of concern & includes a category of "Child Development and Education" specifically noting whether the child is enrolled in school.

A pilot project with two CoC districts brings one FTE housing navigator and assessment coordinator to provide housing stability and navigation services to families who are homeless or at-risk of being homeless. This has expanded access to families with school-age children to HOP/ESG and other housing resources.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program--(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes

7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1.VT-501 CoC includes in its voting membership Steps to End Domestic Violence, taking the lead in the CoC's collaborative work to assist in the transition to a safe, independent life for those who have been affected physically, sexually, emotionally or economically by domestic abuse and to promote a culture that fosters justice, equity and safety. This provides for CoC collaboration with federally funded programs and victim service providers to address needs of domestic violence, Dating violence, sexual assault, and stalking survivors. STEPS provide leadership to the Steering Committee, Strategic Planning Committee, and Coordinated Entry Committee, enabling the CoC to utilize STEPS knowledge and experience to inform all CoC-wide policy development and planning. As an example, STEPS was a lead collaborator in development of the Coordinated Entry system to ensure safe and trauma informed practice. Additionally, the CoC collaborates with other victim service provider organizations, and state DV and SV coalitions through these networks. The CoC consults with stakeholders to update policy and reviews discussion at sub-committee, steering committee and community meetings to receive input and inform policy update.

2. VT-501 CoC offers a yearly CoC wide training opportunity focussed on trauma informed practice and care, meeting the needs of survivors. Within the VT-501 CoC, training is required for any provider conducting CE assessments to ensure a trauma-informed response, centering client safety. In addition, Steps to End Domestic Violence has offered training on trauma – its neurobiology, its impact on those we serve (with an emphasis on domestic violence survivors), vicarious trauma among staff, and how to be a trauma informed organization. Additional trainings were provided in partnership with the State Office of Economic Opportunity on VAWA requirements, and an online training on Domestic Violence. The Vermont Pride Center has presented to the Coordinated Entry committee on the unique needs of LGBTQ+ survivors.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1.VT-501 CoC offers all staff of member organizations access to annual training focused on best practices for trauma informed and victim centered work and meeting the needs of survivors. In addition, Steps to End Domestic Violence can offer training on trauma – its neurobiology, its impact on those we serve (with an emphasis on domestic violence survivors), vicarious trauma among staff, and how to be a trauma informed organization. VT-501 CoC requires annual training is for any provider conducting CE assessments to ensure a trauma-informed and victim centered response centering client safety. The Vermont Pride Center has presented to the Coordinated Entry committee on the unique needs of LGBTQ+ survivors. Within VT-501 CoC Steps to End Domestic Violence is represented on the CCHA Steering Committee and takes the lead on collaboration for training in the areas of trauma-informed care, victim-centered support and advocacy, motivational interviewing, empowerment model approaches to support services, safety planning practices and more. Additionally, our balance of state CoC offers a series of free, on-demand, online trainings on best practices including trauma informed and culturally appropriate services.

2. VT-501 CoC requires annual training for any provider conducting CE assessments and all CE staff to ensure a trauma-informed and victim centered response centering client safety. The training focus is on trauma – its neurobiology, its impact on those we serve (with an emphasis on domestic violence survivors), vicarious trauma among staff and how to be a trauma informed organization. In VT-501, Steps to End domestic Violence was deeply involved in the planning of the Coordinated Entry process and is represented at all Coordinated Entry meetings in Chittenden County. These relationships and forums have offered ample opportunity to highlight the unique voice and needs of survivors of domestic violence when policies and procedures are being developed. The CE application was developed with significant involvement by Steps to End Domestic Violence staff, who created a tailored assessment for domestic violence survivors and then trained Coordinated Entry partners on its administration. Additional trainings are provided in partnership with the State Office of Economic Opportunity on VAWA requirements, and an online training on Domestic Violence.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

1. VT-501's Coordinated Entry protocols allow survivors to choose between specialized & general access hubs. Both include confidentiality protocols. Specialized access hubs provide a separate confidential HMIS comparable data collection system & specialized victim services. General access hubs participate in trainings on trauma-informed, victim-centered services. Hubs and referral partners work with survivors to connect them with the appropriate hub in order to center their needs and ensure they are receiving the appropriate specialized services. Additionally, general access hubs have access to de-identified protocols, to ensure that households with safety concerns remain confidential. VT-501's safety planning protocols include an approved Emergency Transfer Plan for Victims of DV. It provides clear guidance on eligibility for & process to obtain an emergency transfer. A tenant who is a victim of DV/SV or stalking (per HUD regulations) is eligible for emergency transfer if the tenant reasonably believes there is a threat of imminent harm from further violence if they remain in the unit. A tenant may be eligible to transfer if a sexual assault occurred on the premises within the preceding 6-month period. Emergency transfer requests immediately reviewed & tenant advised of determination. If approved, tenant offered a referral to a local agency providing services. Based on needs, the agency will assist with accessing housing. Programs transfer as quickly as possible to safe TH or PH. Tenant may choose to vacate the assisted unit immediately. Victim services organizations available to assist tenant with planning.

2. VT-501 Coordinated Entry System confidentiality protocols include that maintaining the confidentiality of a person's sensitive information is an important way of gaining the trust of those accessing the Coordinated Entry System and ensuring vulnerable populations are protected from potential harm resulting from the collection and disclosure of sensitive information about their lives. All participating agencies and staff are expected to adhere to privacy protocols including:

- A person may not be denied access to the coordinated entry process on the basis of the person's status or history as a victim of domestic violence.
- Records containing personally identifying information must be kept secure and confidential.
- The address of any family violence project must not be made public.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)



1.VT-501 CoC uses data from several sources to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking. VT 501 conducts an annual Point-in-Time count; this provides insight into the scope of need with respect to homelessness among the domestic violence population. These numbers have been tracked and examined carefully since 2009 and in 2018, the CoC incorporated the new demographic of those fleeing DV. This includes those sheltered in motels through the state's emergency housing program.

As the recipient of the Domestic Violence Housing First Rapid Rehousing grant through the COC, Steps to End Domestic Violence reports annually using de-identified data on the utilization of rapid rehousing resources. In addition, their participation in the annual Point-in-Time count provides insight into the scope of survivors experiencing homelessness in our community.

Steps to End Domestic Violence uses an HMIS comparable database to track all services provided and coordinates data from its HMIS comparable database with the community master list from HMIS so that there is an unduplicated monthly count of all households experiencing homelessness in our coordinated entry system.

HopeWorks, a local nonprofit organization dedicated to ending all forms of sexual violence and providing a crisis hotline, education and outreach, and crisis counseling and advocacy, provides the community with data to assess needs, reporting levels of up to 10% of survivors of sexual assault, dating violence and stalking in Burlington were homeless and half of those homeless were minors.

2. The de-identified data described above is used to inform community level advocacy in regards to homelessness issues unique to survivors. Aggregated data is used to create prioritization processes for the Housing Review Committees and it also informs all reviews of the Coordinated Entry System. The CoC Strategic Planning Committee will use this data to inform the strategic planning process. The data is available on the CoC website, for wider use by partners, stakeholders and the public. CoC member organizations working with Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors inform and develop CoC policy and practice on an ongoing basis.

&nbsp;

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	whether your CoC has policies and procedures that include an emergency transfer plan;	
2.	the process for individuals and families to request an emergency transfer; and	
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

1. VT-V01 CoC adopted policy and procedures for an “Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking Emergency Transfers”. This plan identifies tenants who are eligible for an emergency transfer, the documentation needed to request an emergency transfer, confidentiality protections, how an emergency transfer may occur, and guidance to tenants on safety and security. This plan is based on a model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD).

All individuals and families seeking or receiving CoC Program assistance receive a copy of the plan, regardless of known survivor status. The plan is also available on the VT-501 website and at housing resource centers and operating organizations’ offices.

2. VT-501 CoC’s adopted Emergency Transfer Plan for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors provides clear guidance on eligibility for & process to request an emergency transfer, including template documents. The process to request is given to all individuals and families seeking or receiving CoC Program assistance. A tenant who is a victim of DV/SV or stalking (per HUD regulations) can request emergency transfer if the tenant reasonably believes there is a threat of imminent harm from further violence if they remain in the unit. A tenant can request a transfer if a sexual assault occurred on the premises within the preceding 6-month period.

3. VT-501 CoC’s adopted Emergency Transfer Plan for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors provides clear guidance on the emergency transfer process. Emergency transfer requests are immediately reviewed by the landlord & the tenant advised of determination. If approved, tenant is offered a referral to a local agency providing services. Based on needs, the agency will assist with accessing housing. Programs transfer as quickly as possible to safe TH or PH. Tenant may choose to vacate the assisted unit immediately. Victim services organizations are available to assist tenant with safety planning. All individuals and families seeking or receiving CoC Program assistance receive a copy of the plan, regardless of known survivor status. The plan is also available on the VT-501 website and at housing resource centers and operating organizations’ offices.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC’s geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

VT-501 CoC's Coordinated Entry process allows survivors of domestic & dating violence, sexual assault & stalking survivors to access resources specific to them & community-wide resources by allowing choice between accessing the system through designated special confidential access hubs or through general access hubs and by combining confidential anonymous identifiers from the HMIS comparable survivor database into the community-wide CE system master list to provide access to all available resources. In addition to the above, Steps to End Domestic Violence advocates attend community service provider meetings (Community Housing Review Committee) to review all available housing opportunities and to match households to options that may need their needs. CoC wide training for staff to provide of trauma-informed care and victim-centered support ensures a deeper understanding of the specific needs of survivors.

2. To proactively identify systemic barriers to safe housing and services, STEPS serves as a resource and partner to non-victim service providers within the CoC to train and develop understanding. Policies, procedures and training ensure referrals and support survivors to access housing and services. All CE assessment partners and agencies are trained on how to support survivors to ensure access to housing and resources is not limited

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1. VT-501 CoC ensures survivors with a wide range of lived expertise are involved in the development of CoC-wide policy and programs through partnership and work with Steps to End Domestic Violence. Steps is a very active member of the CoC, for example being the Co-Chair of the Strategic Planning Committee which this year is seeking input from stakeholders, partners, clients and those with lived expertise in reviewing strategies for all CoC practice. Steps seeks feedback and input from service users on their experiences navigating systems, including through strategic planning. The CoC offers compensation to all voices with lived expertise, including those living as homeless and as a survivor of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

2. Steps to End Domestic Violence is an active member of the COC. Steps consistently collects relevant demographic data to support and inform policy and programs including gender, race, ethnicity, language preferences, disability status and more. As the primary provider of support services to survivors, Steps ensures that the unique and complex needs of survivors are best met and addressed by offering various options for safe communication including, 24/7 phone services as well as text options, a Chat Line, email and in-person (both in office and in home or community) meetings. All survivor data is anonymized unless explicit and written permission has been given to disclose this data. All data is aggregated and de-identifies survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. VT-501 CoC adopted an Anti- Discrimination Policy available to members on its website and reviewed by Steering Committee and relevant sub-committees. VT-501 CoC updates policy based on stakeholder feedback, via direct consultation, and also through regular Steering Committee and Community Meetings.

The CoC amended the Governance Charter to include a Diversity, Equity and Inclusion Statement, committing to create and sustain inclusive environments and support policy and practices that ensure fairness and equity throughout the homeless and housing system and enhance and promote training and resources among homelessness services and housing providers and ensure sub-committees identify systemic inequities, utilizing data and feedback of those with lived experience, to develop policies and practices through continuous assessment of disparities.

2. VT-501 CoC seeks the advice and input of member organizations such as the Pride Center, with the skills and knowledge to assist providers in developing anti-discrimination policies ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination VT-501 CoC conducts and maintains and circulates links to, and information on, training on equal access and anti-discrimination policy and practice and also directs members and stakeholders to State of Vermont Office of Economic Opportunity online training and resources to ensure consistent and compliant project level anti-discrimination policies.

3. VT-501 CoC adopted a monitoring policy that includes monitoring for appropriate policy, including anti-discrimination policies. The monitoring policy also serve to assist members to improve organizational capacity management or technical skills

4. VT-501 CoC monitoring policy includes a process for addressing non-compliance. Where there is an identified deficiency that results in a finding of non-compliance the CoC will identify a required corrective action needed to resolve the problem and a timeframe for the member to respond and correct and suggest or recommend actions to address any non-compliance. Corrective action includes, development and implementation of project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination. Non-compliance would impact scoring on renewal applications

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	
You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.		
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:		

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Burlington Housing Authority	32%	Yes-Both	No
Vermont State Housing Authority	34%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1.VT-501 Chittenden CoC engaged with the largest Vermont PHA (VT State Housing Authority-VSHA) through public CoC discussion to expand VSHA Homeless Admission Preferences, preceded by requests from key stakeholders: VT Veterans Committee, VT Coalition of Runaway & Homeless Youth Programs, Pathways Vermont (mental health provider/peer organization), and VT Agency of Human Services (ESG-CV CARE vouchers). VSHA subsequently adopted an expanded "Move-Up Strategy" to serve currently/recently homeless persons residing in state-funded RRH (VT Rental Subsidy Program), Domestic Violence Transitional Housing (DOJ-funded), Family Unification Program (families/youth), VA-SSVF RRH (veterans), and ESG-CV RRH (VT Agency of Human Services-CARES vouchers serving households impacted by the COVID-19 pandemic).

VT-501 Chittenden CoC engaged with the VSHA to determine specific population to serve (persons fleeing domestic violence, sexual violence and human trafficking) by new Emergency Housing Vouchers-EHV and how the EHV Service Fees would be distributed (VT Network Against DV/SV) – approved by Chittenden CoC Board (6/3/21) with a MOU executed between VSHA, VT BoS CoC, Chittenden CoC and VT Network Against DV/SV.

VT-501 worked with Burlington Housing Authority (BHA) as the largest PHA in VT-501's geographic area. As funding allows, BHA utilizes a Local Preference option to quickly serve vulnerable applicants through the Housing Choice Voucher program, including persons who lack stable housing. BHA's Mainstream Voucher program includes a preference for applicants who are homeless, at risk of homelessness, exiting publicly funded institutions, or at risk of institutionalization. Additionally, for all BHA waiting lists, families, elderly and disabled applicants are given preference over all other single applicants. BHA continues to participate in the Steering Committee and receive Coordinated Entry referrals from the CCHA Community Housing Review Committee.

2. Not applicable – VT-501 CoC works with PHAs to adopt homeless preferences.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.
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PHA
Vermont State Hou...



## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Vermont State Housing Authority

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	4
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	4
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. VT-501 PSH and RRH projects are required to implement a Housing First approach. The CoC determines that a Housing First approach is used through the yearly funding application process and scoring, through project monitoring and evaluation and the Coordinated Entry System and assessment that prioritizes by need and identifies households with the most complex needs.

2. VT-501 CoC factors and performance indicators include that participants will not be screened out for; a) too little, loss of, or no income, b) active or history of substance use, c) criminal record (with some exceptions under local/state/federal law such as lifetime sex offender registry, etc), d) history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement), e) failure to participate in supportive services or to make progress on a service plan, f) being a victim of domestic violence, g) any other activity not covered in a typical lease agreement

3. The CoC implements a self-evaluation, using the Housing First Evaluation Checklist Tool and brings providers together to discuss and reflect upon Housing First implementation. VT-501 adopted a monitoring policy to ensure compliance with regulations and conditions. Housing First compliance includes prioritizing rapid placement and stabilization and not requiring service participation or preconditions of service participants. All CoC PSH and RRH projects are required to operate via referrals from CE, following Housing First practices, CE consults with projects and participants with an annual evaluation and community survey of the quality and effectiveness of the system. Annual training reinforces implementation of Housing First across the CE system

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1. VT-501 CoC prioritized an increase in size and capacity of Street outreach (SO) to ensure availability throughout the geographic area of the CoC & allows for quick identification and engagement of people experiencing unsheltered homelessness. Five street outreach teams convene monthly to ensure coordination, also regular phone and email contact. The teams operate using a variety of methods and priorities to ensure contact and engagement with all persons experiencing unsheltered homelessness.

a. SAMHSA funded PATH grant fund a team through the FQHC, targeted to those experiencing mental illness or substance use. SO includes social work and medical staff & mobile clinic, offering medical care and service access.

b. A Community Service Liaison Team provides an alternative to 911 response and connects unsheltered individuals, families, and youth..

c. The Community Outreach, Resource and Advocacy Team focuses on those leaving GA system

d & e. The area designated provider for mental health and developmental disability supports two SO teams. The first operates in the City of Burlington downtown and the second in the rest of Chittenden County. Warming center allows access to clients in a warm, safe environment. SSVF conducts SO within the CoC to ID veterans requiring access to services.

PIT

2. The CoC SO efforts cover 100% of the CoC geographic area. 90% of the CoC geographic area is accessible to SO while 10% is inaccessible and mountainous or forested and very remote.

3. SO is available on a daily basis in the urban center and metropolitan area and on a less frequent basis in outlying areas, minimum annual.

4. SO is tailored to meet the needs of those least likely to request assistance. SO is low barrier, trauma informed and person centered. SO have mental health expertise, offer medical services and permanent & regular skilled staff allow trusted relationships. CoC members offer telephone translation services for persons with limited English proficiency and effective communications for people with disabilities. Our street outreach service providers offer a variety of communication resources to ensure that housing and supportive services connect regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, or disability, mental health status, substance use or a variety of other barriers that might impact contact.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes

3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	233	59

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. VT-501 CoC Steering Committee meetings, list serve announcements and information on website, main means to systematically provide up to date information on mainstream resources. CoC monthly updates from state sources and service providers, including presentations on SSI and TANF, Vermont's food stamp systems, presentation of the SOAR program and reports addressing improved delivery of housing services for homelessness. Staff from provider agencies (eg food stamps, SSI, TANF, substance use treatment) are regular participants at meetings. VT 501 works with mainstream programs to assist clients to utilize mainstream benefits via street outreach, case management and supportive services.

2. VT-501 CoC includes memberships of a number of healthcare and recovery organizations and partners with other organizations in the geographic area, to assist program participants in receiving healthcare. Many organizations provide meeting and list serve updates and training opportunities to membership including:

Community Health Centers of Burlington operate the PATH program and outreach. CHCB provides regular updates to CoC members at meetings and via list serve.

Turning Point Center is a CoC member and offers regular information, training and updates on recovery services and specific recovery outreach to individuals experiencing homelessness.

UVM Medical Center partners with the CoC on the Here 2 Help clinic, a collaboration of UVM Medical School Schweitzer Fellow and CoC

3. VT- 501 works with mainstream programs that assist clients to utilize mainstream benefits via street outreach, case management and supportive services. The State has a single online VT Consolidated Benefits Application for benefit programs. VT SOAR supports service providers in the CoC and provides the CoC's participants with a high rate of access to mainstream programs, VT SOAR training of VT-501 member staff in Vermont supports increased access to SSDI for eligible adults who are experiencing or at risk of homelessness and experience mental illness, substance use or other medical impairment. CoC member agencies, SOAR-trained Caseworkers participate in refresher courses. VT Agency of Human Services Field Directors participate in the CoC, at board and committee level, supporting coordination for access to assistance. The CoC website refers to training available at the State OEO website on subjects including, food insecurity, WIC, food stamps, Substance Use and other relevant webinars.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

VT-501 CoC is working with the State of Vermont and local partners to increase capacity for non-congregate shelter. The COVID pandemic saw an almost threefold increase in the number of people experiencing homelessness and summertime unsheltered homelessness in the CoC area, while at the same time the need to prevent the spread of infectious disease and protect highly vulnerable individuals from infectious disease promoted the need for increased capacity for non-congregate shelter.

VT-501 CoC worked with the State of Vermont to implement a COC wide response to the pandemic and to infectious disease control. A. Vermont's General Assistance temporary housing program was modified from categorical eligibility and provided open access to non-congregate emergency shelter in hotels and motels. Waivers and variances were implemented to reduce barriers to access and outreach worked to remove barriers to access. This provided significant increase in non-congregate shelter availability. B. CoC providers have accessed State resources and federal funding, including FEMA and ARPA funding, to support the increase in non-congregate shelter. C. ARPA funding via Vermont Housing and Conservation Board supported the purchase and remodel of hotels for year round low barrier non-congregate shelter – increasing significantly non-congregate bed availability in the CoC.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. VT-501 CoC collaborates with state and local public health agencies to develop CoC policies and procedures to respond to infectious disease outbreaks. The pandemic resulted in the formation of systemic responses to infectious disease response for the homelessness system and collaboration between the CoC, shelter and service providers, community health organizations, local hospitals and other health providers, and state agencies, including the VT Department of Health (VDH). Shelter and housing providers now have local working relationships to respond in partnership. Connections built during the response are in place and can be leveraged for future public health emergencies to allow for quick distribution and sharing of resources, guidance, etc. particularly in the early response when information is evolving. Policies and procedures are held at State level and in partnership with the CoC will be fully codified.

2. VT-501 CoC collaborates with state and local public health agencies in a number of ways to prevent infectious disease outbreaks among those experiencing homelessness.

Public health guidance and protocols for providers included infection prevention training from the VDH on how to implement universal infection prevention methods, including through shelter administration, vaccination and testing, masking, physical distancing, and facility operations. These protocols are discussed and disseminated via the CoC.

VDH in consultation with State OEO office established Homeless Health Equity Care Capacity Building Grants to build on the new partnerships and support future and ongoing planning and collaboration at the local and state level. Community Health Center and local teaching hospital (CHCB and UVM MC) are members of the CoC and collaborate at Steering Committee and through information sharing to prevent infectious disease outbreaks. In addition to coordinated state action to deconcentrate shelters and provide open access to hotels during the pandemic, CHCB provided access to mobile testing, vaccination and treatment at shelters, hotels and in public spaces to ensure access to services to prevent infectious disease spread. The CoC actions and policies to prevent infectious disease spread included actions to encourage housing stability, and reducing congregate spaces.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)



1. VT-501 responded to the pandemic, establishing the CoC COVID Homeless Response Team and utilized CoC communication tools and listserv as primary means of communication to homeless service providers. Public health information is shared from Vermont Department of Health and its field offices and the CDC and other federal entities. Information was shared statewide utilizing list serve to distribute information and notice meetings and training. Local team meetings daily, and twice-weekly statewide meetings pass on information and answer questions on implementation of public health safety procedures and protocols, including Vermont's Department of Health, guidance on safety measures, trainings on cleaning, PPE access and use, other prevention strategies. The CoC and statewide agencies shared information on providing safe shelter for homeless individuals testing positive, access to testing and to vaccination. The City of Burlington provided access to funding and information to improve ventilation.

2. The structure of VT-501 CoC and its large and diverse membership enabled facilitated communication between public health agencies and homeless service providers. Public health response information may be shared via the Department of Health virtual meetings to share information and provide online access to experts to respond to questions and concerns. Written materials are shared via list serve to all members and social media and websites. Information is available to homeless service providers, including outreach and case managers, shelter and housing providers and their staff, public sector workers involved in working with those in the homelessness system, clients and members of the public.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. VT-501 CE system covers 100% of the geographic area of the CoC, Chittenden County and uses a standardized assessment process. 2-1-1 serves as a virtual access point in Chittenden County, providing full geographic coverage & makes referrals to assessment hubs for CE. Outreach teams working with the CE lead agency and assessment partners are covered by the CE system of policy, procedure and practice to ensure uniform referral practice and prioritization..

2. VT-501 Chittenden Coordinated Entry is a system to streamline access to housing supports and resources in the CoC and developed to assess and match households experiencing homelessness for eligible services based on vulnerability, sustainability, and length of homelessness through a standardized, scored assessment. To ensure fair and equal access to resources, the CoC CES utilizes a standardized assessment process for all persons experiencing a housing crisis in the CoC. Each eligible household is referred to a housing case manager and added to a master list of households experiencing homelessness, which is reviewed on a weekly basis by CE partners for appropriate housing opportunities. CE is a tool for better identifying the housing needs facing our community. The entire process is standardized.

3. VT-501 Coordinated Entry Committee monitors the progress of the CES at its regular monthly scheduled committee meetings. The CE Administrator reports directly to the CE Committee on data regarding the operation of CE, including number of persons newly assessed, prioritization breakdown on the Master List, exit destinations, and time from entry to exit. The CE Committee updates the CoC Steering Committee on a quarterly basis. The CE Committee consults with participating projects and project participants for an annual evaluation on the quality and effectiveness of CE.

During recent update, the process for providing feedback and information centered on the front-line staff who performed the assessments and the feedback from those experiencing homelessness. Focusing on the experiences of those with lived experience and direct service staff, the assessment process was greatly improved. This model of gathering feedback will be brought forward to other improvement and revision efforts

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. VT-501 Coordinated Entry includes outreach staff to focus on those experiencing unsheltered homelessness and/or otherwise difficult to engage. CE outreach staff make contact at encampments, daytime shelters, emergency shelters and with providers around the geographic area. VT-501 CE works with a variety of access points and referral partners for expanded outreach to secure connection to a homelessness service provider. Expanded outreach, as a result of the pandemic, supports contact for services with those least likely to apply for assistance. Medical and mental health providers operating as assessment points expands outreach and contact. Alongside street outreach, medical and mental health, the CE system also partners with VT 211, youth service and outreach providers, Vermont Center for Independent Living, Pride Center, city departments, law enforcement, and other service providers.
2. VT-501 CE assessment process utilizes a scored Vulnerability Assessment tool that prioritizes people according to severity of service need. CE policies & procedures establish an order of priority based on severity of service need & length of time homeless for PSH. The order of priority for RRH also incorporates severity of service need.
3. Post-assessment, CE connects those assessed with a housing navigator within one week. Housing navigators work with households in the CE process to identify eligible housing placements. Those experiencing homelessness have say at every step to direct the work towards the desired permanent housing outcome. The vulnerability assessment informs the CE prioritization process for PSH and mainstream resources through public housing authorities and the community land trust.
4. VT-501 CE takes a 'no wrong door' approach to accessing CE to lower the burden on those accessing the system. Providers offer assessment to clients. Health services, daytime centers, and other providers refer directly to coordinated entry staff to lower barriers. CE outreach staff and other outreach teams work together to ensure CE assessment is wherever is most accessible and comfortable for the household, at hotels in the emergency system, encampment sites, drop-in and resource centers, in parks, and at shelters etc. CE staff have access to interpretation services. All households are connected to a housing navigator to assist with completing housing applications, identity documents, and other supports to alleviate the burden of the housing processes.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1.The CCHA advertises the Coordinated Entry process in order to inform people how to get connected to housing resources experiencing homelessness, using social media, the CCHA website, community partner websites, 211, and community partners themselves. The system uses access points to give information or make referrals. These access points include outreach services, libraries, the hospital, Economic Services Division of the Department of Children and Families, drop-centers, and food shelf. These access points are dispersed throughout the community, which enables our CoC to have a no wrong door approach for access to our CE system. To serve the underserved, access points also include the Association of Africans Living in Vermont, the Pride Center, and street outreach teams connecting with people unsheltered and harder to engage. The CoC has multiple translation service access points.

2.All persons receiving services through the Chittenden Coordinated Entry system are referred to housing navigators who work with them on their housing goals. Housing navigators work as advocates for clients and inform them of their rights. This is often focused on their ability to appeal denials from apartments or different housing programs. Housing navigators regularly help clients get through these difficult appeals processes and make sure the clients are aware of when they are being treated in a way that violates their rights. Outside of the housing navigation relationship, local agencies inform clients of their rights when they are receiving any services. The Fair Housing Program, based out of one of our local agencies CVOEO, is a valuable resource that clients and service providers are directed to gain additional information about housing related rights under local, state, and federal law. When there are issues around rights violations, the persons receiving services are directed to Vermont Legal Aid and Fair Housing as appropriate for the circumstance.

3.The CoC CE Committee reports, via the CoC, any conditions or actions that impede fair housing choice for current or prospective program participants to CEDO, City of Burlington, the jurisdiction responsible for certifying consistency with the Consolidated Plan.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/02/2021

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

VT-501 CoC conducted its first analysis of racial equity in 2019, updated the analysis in 2021, and annually reviews racial disparity data from HMIS and LSA reports on a year basis. The reports are presented to and discussed at the CoC Board, Steering and Community meetings. The analyses use an assessment process similar to the CoC Racial Equity Analysis Tool, comparing available PIT data with ACS data to understand racial disparities in the provision or outcomes of the experience of being homeless and homelessness assistance in the CoC. In addition to this systemic analysis the CoC includes in its Governance Charter the requirement to 'ensure sub-committees identify systemic inequities, utilizing data and feedback of those with lived experience, especially from the BIPOC community, to develop policies and practices through continuous assessment of disparities.' This continual assessment and review proves is intended to strengthen and ensure ongoing analysis and assessment of racial disparities in the provision or outcomes of homeless assistance.

The annual PIT count also offers an important data point on racial disparities and offers the CoC an opportunity to target possible causes. Race and ethnicity data collected as part of the annual PIT count demonstrates the disproportionate impact that homelessness is having on our BIPOC community members.

1.The CoC annual analysis identifies disparities by race, including that Black/African American community members' experience poverty at a rate four times greater than white community members and experience homelessness at a rate five times greater.

An analysis of participation showed rates reflecting population for participation in Coordinated Entry, access to emergency shelter, prevention resources and access to rapid rehousing programs. Comparing clients served in the crisis response system against successful exits to permanent housing and against retention once housed / exit to other permanent housing, the data shows the CoC is doing less well in moving Black/African American clients of the system into permanent housing (6% less than white clients).

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	No
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No

7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

VT-501 is currently undertaking a Strategic Planning process to update strategies and planning cognizant of the impacts of the pandemic, an almost threefold increase in the population experiencing homelessness in CoC area, and using a data driven approach to systemically address racial and other disparities identified in the provision or outcomes of homeless assistance. VT-501 CoC produces and analyses data on a regular basis to identify disparities in the provision or outcomes of homeless assistance. Data and reports are reviewed and discussed at Steering, Executive and Sub-Committee meetings to ensure that disparities are unidentified, understood and action steps may be planned to address disparities, consistent with federal nondiscrimination requirements. VT-501 Governance charter change adopted in 2021 requires 'ensure sub-committees identify and respond to systemic inequities, utilizing data and feedback of those with lived experience, especially from the BIPOC community, to develop policies and practices through continuous assessment of disparities. Sub-Committees report change and progress to the Steering Committee. VT-501 is evaluating the coordinated entry tool (essentially, the VISPDAT) in light of recent research indicating bias in this tool against Black/African American clients with disabilities, limiting their access to Permanent Support Housing to address the most recent analysis of racial disparities showing that the difference in successful exits to housing for Black/African American clients was apparent primarily in exits to Permanent Support Housing

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

(limit 2,500 characters)

1. VT 501 CoC commits to data driven change to reduce disparities and support racial equity in the provision and outcomes of homeless assistance, including; Strategic Planning, continue work on assessment and analysis of disparities; Outreach and Membership, outreach to ensure membership is reflective of community and includes BIPOC representation to increase participation, leadership, and decision-making; Data Quality, PIT, and HMIS will review collect and analyze specific data metrics to identify whether and how racial disparities exist and Coordinated Entry will continue to examine CE processes and assessment tools to understand and repair disparities.

2. VT 501 CoC continues racial equity work in our geographic area and has used HUD's CoC analysis tool Race and Ethnicity to facilitate analysis of racial disparities among people experiencing homelessness with data drawn from HMIS and LSA.

To drive system change an important tool is the CoC policy and procedures.

The VT-501 CoC charter changed in 2021: "CCHA recognizes the role played by current and past discriminatory policies that, to this date, impede access to housing and lead to homelessness for many community members; the Black, Indigenous, and People of Color, LGBTQ+, low income, and other marginalized populations. CCHA stands alongside these populations as we affirm that racial equity, inclusion, and belonging are important and interdependent components that contribute to building a just society.

CCHA will:

Support policy and practices that ensure fairness and equity throughout the homeless and housing system

Strive to provide safe, decent, affordable homes to all individuals regardless of their origin and background

Enhance and promote training and resources to support cultural awareness and anti-racist policy and practices among homelessness services and housing providers

Ensure sub-committees identify systemic inequities, utilizing data and feedback of those with lived experience, especially from the BIPOC community, to develop policies and practices through continuous assessment of disparities."

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	
	Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.	

(limit 2,500 characters)

1. VT-501 CoC is committed to ensuring that those with lived experience are informing and guiding the work of the CoC and its programs. Including through gathering feedback and addressing challenges of those with lived experience of homelessness. More than 10% of the CoC community members experiencing homelessness were connected, interviewed, or joined focus groups, to provide input to the CoC strategic planning process.

The membership and outreach committee is charged with and conducts regular outreach to identify and recruit membership of those with lived experience in leadership and decision making processes.

Member organizations are requested to ensure that staff and volunteers with lived experience are aware of opportunities to participate in leadership and decision making processes (often the source of participants)

All CoC meetings are noticed and advertised to encourage the participation of those with lived experience and a stipend is offered for those experiencing homelessness. Twice yearly community meetings are noticed widely on social media and websites and posters that free food is available to all and stipends are available to those experiencing homelessness. This includes posting flyers and information on the VT-501 CoC website, the City website and social media. Paper flyers are delivered and posted at day stations and with service providers.

Outreach teams within VT-501 CoC are made aware of meetings and opportunities to engage those with lived experience and distribute information and assist attendance.

VT-501 CoC and its member organizations and service provider partners understand the importance of the voices of those with lived experience of homelessness (VLEH) in all aspects of the work of combatting homelessness. VT-501 is utilizing a model monthly meetings of a working group of VLEH, to inform the policy and practice of the CoC, engage VLEH in leadership roles and decision making processes, while also supporting the development of advocacy and to elevate the discussion of our commitment to make homelessness rare and brief. The Working Group will be supported with stipends for participants, and will develop an action plan with focused activities to ensure coordinated input.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	59	18
2.	Participate on CoC committees, subcommittees, or workgroups.	2	0
3.	Included in the development or revision of your CoC's local competition rating factors.	1	0
4.	Included in the development or revision of your CoC's coordinated entry process.	1	0



1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

VT-501 CoC maintains an agreement with two providers of professional development and employment opportunities for community members experiencing homelessness. 1. The Vermont Association of Business Industry and Rehabilitation as a participant of Creative Workforce Solutions to provide job training opportunities and job placement for youth and adults experiencing homelessness in the geographic area of the CoC. VABIR provides information on local training opportunities to develop job skills, provides opportunities for mock interview, job shadows, work experience and on the job training as well as information on the local labor market and open employment opportunities. 2. ReSource is a non-profit organization providing job training opportunities with stipends for youth and adults experiencing homelessness in the geographic area of the CoC. The job training opportunities include the YouthBuild Program, shorter term construction training and training programs in construction. The City of Burlington also partners with ReSource and focuses projects including training for LNA's on people who are, low-income, BIPOC, women, immigrants and refugees and other vulnerable individuals. The partnership includes a laundry-based wash-and-fold program to support individuals with employment barriers soft skills to transition to employment. The CoC offers payment for participation in any CoC activity or training for those with lived experience of homelessness or those experiencing housing insecurity. This provides a basis of additional security to allow access to training and advocacy. Training, including online and at will training opportunities will be offered as part of the CoC's newly formed advocacy group for people with lived experience. Individual member organizations promote volunteer and job opportunities, actively engaging and recruiting those with lived experience of homelessness.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. VT-501 CoC is committed to ensuring that those with lived experience are informing and guiding and advocating to strengthen the work of the CoC and its programs. During the current year strategic planning process, more than 10% of our population experiencing homelessness took part in paid focus groups, meetings, and conversations that have driven the priorities and strategies coming out of the planning process. This strong advocacy has led to the development of a monthly meeting and working group focused on developing advocacy from those with lived experience, including those with experience of unsheltered homelessness. These sessions will be supported by stipend payment and aim to formalize advocacy within the CoC. All CoC meetings are noticed to encourage the participation of those with lived experience and a stipend is offered for those experiencing homelessness. The twice yearly community meetings are noticed widely on social media and websites and posters that free food is available to all and stipends are available to those experiencing homelessness

2. The programs of the CoC and ESG all require regular review that includes gathering feedback and addressing challenges of those with lived experience of homelessness. The CE system includes regular review and evaluation. All CoC meetings are noticed to encourage the participation of those that have received assistance and a stipend is offered for those with experience of homelessness or housing instability. The twice yearly community meetings are noticed to all of the programs and widely on social media and websites and posters that free food is available to all and stipends are available.

3. The VT-501 CoC strategic planning process framed its strategies and actions to address the challenges raised by people with lived experience of homelessness. The CoC prioritizes the voices of those with lived experience in all aspects of the work of combatting homelessness for leadership, advocacy, and change. Participation for people with lived experience is supported with stipends. Projects and programs approved by the CoC were reviewed through conversation and project display at the Community Resource Center. Through conversation, interviews, advocacy and anonymous systems such as post it notes on displays, feedback has been gathered from our community to understand needs and any required changes.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

During the current year the State of Vermont passed a wide ranging bill the 'Housing Opportunities Made for Everyone" or HOME law. Among several very significant municipal reforms the bill effectively bans single-family zoning statewide, to promote residential construction. The bill also authorized tens of millions in one time spending on affordable housing construction.

1. VT-501 CoC membership engaged through emails, social media and other connections with state government to discuss this important reform of zoning and land use policies to permit affordable housing development. CoC membership informed State legislature studies on impacts of simplifying the complexity of the regulatory model for new development on affordable mixed income, transitional and emergency, and middle income housing. The CoC membership was informed of the proposals at meeting discussion and through list serve and was able to communicate support through social media, emails and calls.

2. The VT-501 CoC membership responded to a number of information and feedback sessions held by the State via Vermont Housing Conservation Board and the City of Burlington to answer questions and gather feedback on State, Federal and American Rescue Plan Act funding for investments in housing, including any related zoning reform and reduced regulatory barriers. The CoC membership engaged with presentations, discussion and provided responses and feedback via discussion, emails and calls and discussed with State legislators present during CoC meetings.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section V.B.2.a. and 2.g.	
	You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	

1.	Enter your CoC's local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	07/26/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC's local competition—meaning the date your CoC published the deadline.	07/26/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	
	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	Tie

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. VT-501 CoC collects and makes data analysis via the information submitted in project application and review, HMIS data and reporting, and other CoC and partner records. The CoC HMIS Lead tool combined APRs to compare; review of performance data - including utilization rates, rates of participants remaining in PH or exiting to PH, and other measures. Individual project applications include project administration and project description & design, including the outreach plan, how it fills an identified need, & project scale (# of units, type of units, configuration of units and how these fit needs of participants), and type of supportive services available to obtain/maintain permanent housing and mainstream resources. There are specific plans to ensure program participants are individually assisted to obtain benefits of mainstream health, social, and employment programs to which they are eligible. The description includes information on planned outreach to participants to address disparities to access and receipt of services.

2. VT-501 analyzes HMIS data on how long it takes to house people in permanent housing including reviewing average # of days from project entry to residential move-in date.

3. VT-501 assessed the following severity of needs and vulnerabilities when ranking and selecting projects during this year's process: serving those experiencing chronic homelessness, project commitment to implementing a housing first approach including removing barriers to entry such as not screening out clients for too little income, active or history of substance use, criminal record (except for federal, state or local restrictions) or victim status and serving people who have disabilities. Projects must not exclude/terminate clients for failure to participate or engage in services, make progress on service plans, fail to make income gain, DV status or other activity not included in any typical lease agreement.

4. VT-501 considered projects that may result in lower performance but are needed; using a scoring tool that provided scoring and priority to projects prioritizing hardest to house populations, scoring projects operated as Housing First, prioritizing entry by severity of need, and with low barrier to entry to the project. New and Renewal projects fulfilling these criteria and serving the hardest to serve gain points in these areas. CoC funded projects work through CE assessment, prioritizing those with the most severe needs

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1. VT-501 CoC includes membership to reflect the racial and ethnic identity make-up of the CoC geographic area and the CoC membership is committed to ensuring representation and input, particularly from those most over-represented in the population experiencing homelessness. According to CoC data and analysis Black, African American or African community members comprise 3% of our community, according to the 202 Census and 15% of our population experiencing homelessness. The local competition review and ranking process policy and materials are posted, reviewed and voted via website and at CoC meetings, draft documents are posted prior to meetings. The CoC includes membership reflecting the racial and ethnic identity make-up of the CoC geographic area particularly those most over-represented in the population experiencing homelessness and the CoC remains committed to removing racial disparities in access and outcomes
2. VT-501 CoC reviews all input and adjusts rating factors accordingly. The CoC remains committed to removing racial disparities in project access and outcomes. The review committee membership included an additional member to support representation of BIPOC community members at 14% of committee membership.
3. VT-501 CoC application process includes points and scoring as a factor in determining project selection. The application requires the project to "evidences measures to identify and address identity based barriers to participation in the program" and the application is required to include information on planned outreach to participants to address disparities to access and receipt of services for Black, Indigenous, Hispanic (non-white), and LGBTQ participants who may be disproportionately more likely to experience homelessness. The CoC continues to conduct analysis of racial and other disparities in access and outcomes of projects and to work to eliminate identified barriers and disparities.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. VT-501 CoC Ranking and Review Policy includes the reallocation process: "Reallocation Process: The Steering Committee will review the Grant Inventory Worksheet and grant line up in sufficient time to allow for potential reallocation of funds. The Steering Committee will duly advertise any upcoming vote or discussion on the reallocation process. The Steering Committee reviews CCHA's projects in light of the CoC's and HUD's priorities. The Steering Committee will consider reallocation during an upcoming meeting and rank the following in priority status: 1) Permanent Supportive Housing; 2) Rapid Rehousing and 3) Other eligible activities."

VT-501 operates a Reallocation Process that allows the CoC Board to review the GIW and application line up in time to allow for reallocation of funds. The CoC Ranking reviewed projects in light of CoC and HUD priorities, minimum grant requirements and the project rating/scoring tool. Projects were reviewed for performance, utilization of beds and funding. Projects and project performance were presented to the CoC Steering Committee and Project Ranking Committee. Project performance is discussed with project applicants. Funding reductions and reallocations are considered on these combined factors and projects are invited to offer any voluntary reduction or reallocation.

2. The CoC utilized performance reporting to identify low performing or less needed projects during its local competition.

3. The CoC did not reallocate any low performing or less needed projects during its local competition

4. Not applicable. There were no requests for additional funding for housing projects, all priority projects applied for level funding

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	



1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/10/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/26/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	09/26/2023
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	BitFocus Clarity
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/25/2023
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

In the field below:

1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1.The VT-501 CoC HMIS Lead (Institute for Community Alliances-ICA) maintains a contract to analyze the comparable database. HMIS Lead (ICA) ensures DV housing and service provider in our CoC submit de-identified aggregated system performance measures data for each project in the comparable database to our CoC and to the HMIS lead. As VT-501's sole organization providing domestic violence services and housing in Chittenden County, Steps to End Domestic Violence uses an HMIS comparable database and maintains active participation in the COC. The database collects the data elements required in the HUD published 2022 HMIS data standards. Steps coordinates data from its HMIS comparable database with the community master list from HMIS so that there is an unduplicated monthly count of all households experiencing homelessness within the coordinated entry system. Steps to End Domestic Violence provides summary data including reports on established performance measures as recorded in the HMIS comparable database.

2.The DV Housing and Service provider in the CoC is using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards

3.The CoC HMIS is compliant with the 2022 HMIS Data Standards

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.

NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	252	44	201	96.63%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	354	4	4	1.14%
4. Rapid Re-Housing (RRH) beds	59	5	54	100.00%
5. Permanent Supportive Housing (PSH) beds	96	0	52	54.17%
6. Other Permanent Housing (OPH) beds	133	0	27	20.30%

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.

NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and

2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.
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(limit 2,500 characters)

Transitional Housing 1&2 The State of Vermont implemented a temporary TH program (for only 9 months) that was not entered into HMIS. The State instead opted to utilize its own internal database. The CoC did not have control over or input to this decision. There is currently no plan to repeat this TH program and so this issue will not be repeated in the subsequent HIC. No steps to increase coverage or implementation are required, other than to work with the State to avoid future occurrence.

Permanent Supportive Housing and Other Permanent Housing 1. VT – 501 CoC will take the following steps over the next 12 months to increase the bed coverage rate to at least 85% for Permanent Supportive Housing (PSH) and Other Permanent Housing (OPH). The CoC Executive Committee, Collaborative Applicant, and HMIS lead will continue to meet with Vermont State Housing Authority and Vermont Veterans Committee to develop a plan for the VASH Voucher project data entry in to HMIS and provide training, as required. To increase the Other Permanent Housing bed coverage to at least 85% the CoC and HMIS lead will work with the providers to enter information into HMIS and provide training, as required.

2. VT-501 CoC and HMIS offer non-participating projects technical support and training. The statewide HMIS Committee will continue to identify and discuss barriers to participation and report back to the CoC Steering Committee. The CoC Executive Committee, Collaborative Applicant, and HMIS lead will meet with Vermont State Housing Authority and Vermont Veterans Committee to develop a plan for the VASH Voucher project data entry in to HMIS and provide training, as required. The recent change of HMIS software vendor could provide the option to increase PSH participation rates.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
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NOFO Section V.B.3.d.
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You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.
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Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?
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Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/25/2023
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2B-3.	PIT Count—Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1.VT-501 CoC conducts its planning process for the 2023 PIT Count via open meetings of the PIT and Data Quality and Outreach Committee. All PIT Count planning is notified via Steering Committee meetings and listserve notifications, as well as via social media and website postings. Spectrum Youth and Family Services is the CoC geographic area member agency of the Vermont Coalition of Runaway and Homeless Youth Programs. Spectrum Youth and Family Services is current Co-Chair of the VT-501 CoC Steering Committee and a member of the PIT Planning and Data Quality and Outreach Sub-Committee. Spectrum Youth and family Services operates the CoC area youth warming shelter, youth supportive housing, youth drop-in center, youth health center, counselling services, skills programs, prevention services, mentoring, multicultural youth program and on the job training program, and was a full participant in the 2023 PIT count.

2.The PIT Count Planning committee engages with area service providers that work with homeless youth. The committee holds a series of planning meetings with homelessness outreach teams and service providers to map and identify locations where homeless youth are most likely to be identified and to ensure coverage of those locations, by workers familiar with the youth, during the PIT Count. All shelters with youth were included in the count, and the drop-in centers were able to identify youth that were not staying in a shelter and make sure they were included. Outreach in the community was able to connect with folks who did not access either service.

3.As the co-chair and an active member of the CoC, Spectrum values gathering youth voice and input. Youth have opportunities to participate in many programmatic functions, including the PIT count, program design/evaluation, and overall agency activities. Spectrum's mission aligns with this, stating that it will empower teenagers, young adults, and their families to make and sustain positive changes through prevention, intervention, and life skills services.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and
3.	describe how the changes affected your CoC's PIT count results; or
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.

(limit 2,500 characters)

Not applicable

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless--Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

In VT-501 CoC the number of first time homeless increased by 46 – alongside a threefold increase in people experiencing homelessness since the beginning of the pandemic.

1. The CoC uses tools to determine risk factors leading to first time homelessness. CoC reviews the PIT count special populations for risk factors. A statewide study identified nonpayment of rent as the main factor leading to eviction. Publicly funded housing organizations required to identify, annually, the causes of eviction and report to the CoC. Census information provides numbers of households paying more than 50% of income for rent. Our CE standard assessment tool determines risks: if a conflict with family or friends, a relationship breakdown or an abusive relationship, substance use, mental health or a trauma or abuse contributed to homelessness, and income at entry. CoC gathers information through interview and data analysis from peer group and service providers, Housing needs assessments and partnership with local agencies identify risk factors within specific populations disproportionately impacted by homelessness.

2. VT-501 CoC strategies to address individuals & families at risk of being homeless include the identification of risk factors and connection to supports. This may include; CARES/ARPA assistance, back rent up to 3 months; a back-rent loan program; utility payments; a payee program and rent vendoring; housing retention supportive services; tenant/landlord & credit repair educational programs; intervention with landlords via case managers or Legal Aid; connection to mainstream resources; relocation for those fleeing DV. The local affordable housing organization invites PHA's Housing Retention Team & local service providers work with tenants & landlords on tenancy risk behavior. VT SOAR train staff on income and employment assistance, medical & mental health services, benefit applications. VT Dept of Labor for career resources. VT-501 CoC Retention Committee has reorganized and strengthened and identifies and explores current homelessness prevention services and strategies used by agencies in Chittenden County. CoC is a collaborative system that provides broadly accessible housing stabilization services in the community.

3. VT-501 CoC Strategic Planning Committee, re-formed Retention Committee and the CoC Co-Chairs are responsible for overseeing the CoC strategy to reduce the number of individuals and families experiencing homelessness for the first time.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:



1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. VT-501 CoC main strategy for reducing the Length Of Time (LOT) individuals and persons in families remain homeless is our robust, no-wrong door approach coordinated entry system, by name list, and partnership agreements with housing providers. Secondly, Increasing the number of affordable units, dedicated PSH units, and funding sources for supportive services are priorities for the CoC and found in the Consolidated Plan. With a local rental vacancy rate at a pandemic low of below 0.5%, lack of vacant housing stock is a major barrier to reducing LOT homeless. CARES Act funds and ARPA expenditures for permanent affordable housing are bringing an increase in rehabilitated and new units, often with requirements for homeless set asides, referred via Coordinated Entry, enabling the CoC to prioritize those with the longest LOT homeless. Services resources and other housing resources were supported by State Rapid Resolution Housing Initiative funding. Housing First is a community-wide strategy to move folks directly into housing. Linking to mainstream resources and job training also are helpful strategies. Ensuring those who experience homelessness have access to a variety of affordable housing options, the needed services to stay housed and the subsidy to pay for housing are the 3 pillars to move people quickly into housing in our community.

2.VT-501 CoC Coordinated Entry system uses the standardized assessment tool and HMIS data review to identify those individuals & families with the highest severity of need including length of homelessness to access available PH subsidies and units. For those living in shelters or places not meant for human habitation and not in HMIS, then case management works to collect interviews and other third part documentation to support LOT records. CoC funded RRH and PSH programs prioritize CE referrals with the longest LOT.

3.VT-501 CoC Co-Chairs along with the Coordinated Entry Committee and the Community Housing Review Team of the CoC oversee the CoCs strategies to reduce the LOT individuals and families remain homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. VT-501 CoC strategies to increase exit to permanent housing and retention: Ensure residents have access to a variety of affordable housing options, the services needed to stay housed & subsidy to pay for housing are the 3 pillars to move people into permanent housing (PH). VT-501 plans to increase the rate of PH placement through the coordinated entry (CE) system & weekly community housing review team meetings. CoC working with Built for Zero to strengthen CE system to reduce LOT in ES, TH and RRH. Case managers review the CE by-name list & vulnerability scores compared to availability of housing & subsidy, on a weekly basis. Local HA maximizes homeless preference vouchers. Landlords refer vacant units to coordinated entry under partnership agreements. Case conferencing matches households with appropriate supportive service provider & housing retention services. Development of additional affordable housing continues to be a local & statewide priority, utilization of CARES and ARPA funding for new and rehabilitation of units, including set aside for homelessness.
2. To retain permanent housing or exit to permanent housing the VT-501 CoC created a Retention Committee and will bolster housing retention teams, identify gaps in services & expand support. Landlords & tenants access retention assistance through PHA's retention team. Training for retention teams to support tenant self-sufficiency. The CoC CE is working with affordable housing providers on MOU's with service providers for retention services. Local hospital pays for retention services. Targeted technical assistance/cross training of best practices by CoC available including training through the Governor's Council on Homelessness & the state network of non-profit housing providers. Local housing providers offer transfer options to new PH opportunities. Agencies operate Rent Right & tenant based classes to ensure participants gain skills needed to be better tenants. Program participants have access to temporary financial assistance.
3. The VT-501 CoC Co-Chairs and the Retention Committee and CE Committee Chairs are responsible for overseeing the CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

In the field below:

1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1.VT-501 CoC strategy to identify individuals and families who return to homelessness include the following:

- Coordinated Entry (CE) Committee uses data reports in aggregated form to connect common factors contributing to homeless return after exit and highlight barriers to remaining housed
- CE system tracks data on exits and return to homelessness.
- Data available to case managers for continued work with household and to connect applicants with previous known resources.
- The CE and Case Managers teams also connect applicants to any previous known resources.
- By- Name List tracking enables the CoC to understand the cause of a return to homelessness in real time
- The Retention Committee works to identify and explore current homelessness prevention services provided by and strategies used by agencies in Chittenden County. Establish a collaborative system that provides broadly accessible housing stabilization services in the community, including enrolling eligible households into the Coordinated Entry System
- With the rate of 4% of individuals/persons in families who return to homelessness over a 6-12 month period, VT-501 CoC identifies the following common factors contributing to those who return to homelessness: Lack of income to maintain housing; lack of money/finance skills; substance use or mental health issues; domestic violence leading to failure to make timely rent payments; other lease violations.

2. To reduce the rate of additional returns to homelessness, VT501 CoC strategies include the following activities:

- VT-Soar training for providers to increase participant incomes
- CE committee uses data reports in aggregated form to connect common factors contributing to homeless return after exit and highlight barriers to remaining housed
- CE system tracks data on exits and return to homelessness.
- Increase use of HMIS to better track data to analyze returns to homelessness
- Data available to case managers for continued work with household and to connect applicants with previous known resources.
- The CE and Case Managers teams also connect applicants to any previous known resources.
- Training staff on substance use issues and trauma
- Housing stability services and eviction prevention assistance through Vermont State Housing Authority

3. The VT-501 CoC Co0Chairs and Retention Committee chairs are responsible for overseeing strategies to reduce returns to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

**(limit 2,500 characters)**

1. VT-501 CoC strategy to access employment cash sources includes:
- Member organizations and partners providing direct assistance to clients with employment and employability resources
  - Staff training and presentations at CoC meetings on mainstream resources, training and vocational opportunities and reducing barriers to employment.
  - CoC projects (PSH and RRH) provide employment resources, training and vocational training, access to resources and services through service provider partners.
  - VT-501 CoC provides access to partnerships with mainstream employment organizations and information via training, meeting presentations and regular listserve mailings
2. VT-501 CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income in the following ways:
- CoC has executed an MOU with ReSource, a service provider that provides job training.
  - CoC members have attended local Workforce Development Board meetings to promote referrals & enrollment preference for persons experiencing homelessness or recently housed
  - VT-501 CoC has relationships with employment organizations to access job listings, employment readiness resources and training and job fairs.
  - CoC Co Chair Spectrum Youth and Family Services, in partnership with the VT Dept of Labor, has their own social enterprise, Detail Works, where youth with barriers to employment gain experience in a supportive environment. Youth have access to resume & interviewing assistance & soft skill development.
  - Local Community Action Program agency refers clients to the Individual Career Advancement Network (ICAN) program, which assists job searches, connect with employers, enhance job finding skills, gain new job skills & work experience.
  - Pathways Vermont provides job training, & referrals to their Individualized Placement Support Supported Employment Program.
  - Howard Center offers employment councilors through the Career Connections program.
  - United Way, a CoC Board member, works with local employers through its Working Bridges program to help low-income and homeless workers gain and retain employment, access earned income cash benefits such as the EITC and access promotion opportunities for higher income
  - CoC PSH service providers provide significant employment opportunities to PSH residents.
3. The VT-501 CoC CCHA Steering Committee and CoC Co-Chairs are responsible for overseeing the CoC Strategy

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access non-employment cash income; and	

- |    |  |
|----|--|
| 2. | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income. |
|----|--|

(limit 2,500 characters)

VT-501 CoC has implemented the following strategies to access to non-employment cash income through education, connection to resources and follow up services:

VT 501 partners closely with Temporary Assistance for Needy Families (TANF) who also attend CoC meetings, other benefit providers also attend CoC Service providers use Vermont's single online Consolidated Benefits Application for 4 benefit programs with the ability for case managers to follow up with clients.

VT SOAR supports several service providers to increase access to SSDI for eligible individuals and assistance with application and appeals,

The local Community Action agency, is also a VITA site, which helps working household's access the Earned Income Tax Credit.

CoC project application and review includes scores on participant links to non-employment income sources

2. VT-501 CoC Co-Chairs and Strategic Planning Committee and Co-Chairs work with the Vermont Agency of Human Services are responsible for overseeing the CoC's strategy to increase non-employment cash income.

## 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

## 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

## 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)



## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	VSHA Homeless pre...	09/24/2023
1C-7. PHA Moving On Preference	No		
1D-11a. Letter Signed by Working Group	Yes		
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/25/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Post of local com...	09/24/2023
1E-2. Local Competition Scoring Tool	Yes	VT 501 scoring tool	09/24/2023
1E-2a. Scored Forms for One Project	Yes	Scored forms one ...	09/24/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Statement no proj...	09/24/2023
1E-5a. Notification of Projects Accepted	Yes	VT 501 Notificati...	09/24/2023
1E-5b. Local Competition Selection Results	Yes	Final Project Sco...	09/24/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	VT 501 HDX 2023 N...	09/24/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## Attachment Details

**Document Description:** VSHA Homeless preference excerpt

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:** Housing First Evaluation VT 501

## Attachment Details

**Document Description:** Post of local competition deadline

## Attachment Details

**Document Description:** VT 501 scoring tool

## **Attachment Details**

**Document Description:** Scored forms one renewal project VT 501 2023

## **Attachment Details**

**Document Description:** Statement no projects rejected or reduced

## **Attachment Details**

**Document Description:** VT 501 Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Final Project Scores for AI Projects VT 501

## **Attachment Details**

**Document Description:**

## Attachment Details

Document Description:

## Attachment Details

Document Description: VT 501 HDX 2023 NOFO Comp Report

## Attachment Details

Document Description:

## Attachment Details

Document Description:

## Attachment Details

Document Description:

## Attachment Details

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/01/2023
1B. Inclusive Structure	09/24/2023
1C. Coordination and Engagement	09/24/2023
1D. Coordination and Engagement Cont'd	09/26/2023
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/24/2023
2B. Point-in-Time (PIT) Count	09/24/2023
2C. System Performance	09/24/2023
3A. Coordination with Housing and Healthcare	09/24/2023
3B. Rehabilitation/New Construction Costs	09/24/2023
3C. Serving Homeless Under Other Federal Statutes	09/24/2023

FY2023 CoC Application	Page 72	09/26/2023
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<b>4A. DV Bonus Project Applicants</b>	09/24/2023
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

## **Chapter 4**

### **APPLICATIONS, ESTABLISHING PREFERENCES, MAINTAINING THE WAITING LIST & TENANT SELECTION**

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

#### **INTRODUCTION**

When a family wishes to receive Section 8 HCV assistance, the family must submit an application that provides the PHA with the information needed to determine the family's eligibility. HUD requires the PHA to place all families that apply for assistance on a waiting list. When HCV assistance becomes available, the PHA must select families from the waiting list in accordance with HUD requirements and PHA policies as stated in the administrative plan and the annual plan.

The PHA is required to adopt a clear approach to accepting applications, placing families on the waiting list, selecting families from the waiting list and must follow this approach consistently. The actual order in which families are selected from the waiting list can be affected if a family has certain characteristics designated by HUD or the PHA to receive preferential treatment. Funding earmarked exclusively for families with particular characteristics may also alter the order in which families are served.

HUD regulations require that all families have an equal opportunity to apply for and receive housing assistance, and that the PHA affirmatively further fair housing goals in the administration of the program [24 CFR 982.53, HCV GB p. 4-1]. Adherence to the selection policies described in this chapter ensures that the PHA will be in compliance with all relevant fair housing requirements, as described in Chapter 2.

This chapter describes HUD and PHA policies for taking applications, managing the waiting list and selecting families for HCV assistance.

## **PART I: THE APPLICATION PROCESS**

### **4-I.A. OVERVIEW**

This part describes the policies that guide the PHA's efforts to distribute and accept applications, and to make preliminary determinations of applicant family eligibility that affect placement of the family on the waiting list. This part also describes the PHA's obligation to ensure the accessibility of the application process to elderly persons, people with disabilities, and people with limited English proficiency (LEP).

### **4-I.B. APPLYING FOR ASSISTANCE [HCV GB, pp. 4-11 – 4-16, Notice PIH 2009-36]**

Any family that wishes to receive HCV assistance must apply for admission to the program. HUD permits the PHA to determine the format and content of HCV applications, as well how such applications will be made available to interested families and how applications will be accepted by the PHA.

#### PHA Policy

Depending upon the length of time that applicants may need to wait to receive assistance, the PHA may use a one- or two-step application process.

A one-step process will be used when it is expected that a family will be selected from the waiting list within 60 days of the date of application. At application, the family must provide all of the information necessary to establish family eligibility and level of assistance.

A two-step process will be used when it is expected that a family will not be selected from the waiting list for at least 60 days from the date of application. Under the two-step application process, the PHA initially will require families to provide only the information needed to make an initial assessment of the family's eligibility, and to determine the family's placement on the waiting list. The family will be required to provide all of the information necessary to establish family eligibility and level of assistance when the family is selected from the waiting list.

Families will be encouraged to apply on-line; however, the family may obtain application forms from the PHA's office during normal business hours. Families may also request – by telephone or by mail – that a form be sent to the family via first class mail.

Completed applications must be returned to the PHA by mail, by fax, or submitted in person during normal business hours. Applications must be complete in order to be accepted by the PHA for processing. If an application is incomplete, the PHA will notify the family of the additional information required.

#### **4-I.C. ACCESSIBILITY OF THE APPLICATION PROCESS**

##### **Elderly and Disabled Populations [24 CFR 8 and HCV GB, pp. 4-11 – 4-13]**

The PHA must take a variety of steps to ensure that the application process is accessible to those people who might have difficulty complying with the normal, standard PHA application process. This could include people with disabilities, certain elderly individuals, as well as persons with limited English proficiency (LEP). The PHA must provide reasonable accommodation to the needs of individuals with disabilities. The application-taking facility and the application process must be fully accessible, or the PHA must provide an alternate approach that provides full access to the application process. Chapter 2 provides a full discussion of the PHA's policies related to providing reasonable accommodations for people with disabilities.

##### **Limited English Proficiency**

PHAs are required to take reasonable steps to ensure meaningful access to their programs and activities by persons with limited English proficiency [24 CFR 1]. Chapter 2 provides a full discussion on the PHA's policies related to ensuring access to people with limited English proficiency (LEP).

#### **4-I.D. PLACEMENT ON THE WAITING LIST**

The PHA must review each complete application received and make a preliminary assessment of the family's eligibility. The PHA must accept applications from families for whom the list is open unless there is good cause for not accepting the application (such as denial of assistance) for the grounds stated in the regulations [24 CFR 982.206(b)(2)]. Where the family is determined to be ineligible, the PHA must notify the family in writing [24 CFR 982.201(f)]. Where the family is not determined to be ineligible, the family will be placed on a waiting list of applicants.

No applicant has a right or entitlement to be listed on the waiting list, or to any particular position on the waiting list [24 CFR 982.202(c)].

#### **Ineligible for Placement on the Waiting List**

##### PHA Policy

If the PHA can determine from the information provided that a family is ineligible, the family will not be placed on the waiting list. Where a family is determined to be ineligible, the PHA will promptly send written notification of the ineligibility determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review and explain the process for doing so (see Chapter 16).

#### **Eligible for Placement on the Waiting List**

##### PHA Policy

The PHA will promptly send written notification of the preliminary eligibility determination.

Placement on the waiting list does not indicate that the family is, in fact, eligible for assistance. A final determination of eligibility will be made when the family is selected from the waiting list.

Applicants will be placed on the waiting list according to any preference(s) for which they qualify, and the date and time their complete application is received by the PHA.

## **PART II: MANAGING THE WAITING LIST**

### **4-II.A. OVERVIEW**

The PHA must have policies regarding various aspects of organizing and managing the waiting list of applicant families. This includes opening the list to new applicants, closing the list to new applicants, notifying the public of waiting list openings and closings, updating waiting list information, purging the list of families that are no longer interested in or eligible for assistance, as well as conducting outreach to ensure a sufficient number of applicants.

In addition, HUD imposes requirements on how a PHA may structure its waiting list and how families must be treated if they apply for assistance from a PHA that administers more than one assisted housing program.

### **4-II.B. ORGANIZATION OF THE WAITING LIST [24 CFR 982.204 and 205]**

The PHA's HCV waiting list must be organized in such a manner to allow the PHA to accurately identify and select families for assistance in the proper order, according to the admissions policies described in this plan.

The waiting list must contain the following information for each applicant listed:

- Applicant name;
- Family unit size;
- Date and time of application;
- Qualification for any local preference;
- Racial or ethnic designation of the head of household.

HUD requires the PHA to maintain a single waiting list for the HCV program unless it serves more than one county or municipality. Such PHAs are permitted, but not required, to maintain a separate waiting list for each county or municipality served.

#### PHA Policy

The PHA will maintain a single waiting list for the HCV program.

HUD directs that a family that applies for assistance from the HCV program must be offered the opportunity to be placed on the waiting list for any, project-based voucher or moderate rehabilitation program the PHA operates if 1) the other programs' waiting lists are open, and 2) the family is qualified for the other programs.

HUD permits, but does not require, that PHAs maintain a single merged waiting list for their public housing, Section 8, and other subsidized housing programs.

A family's decision to apply for, receive, or refuse other housing assistance must not affect the family's placement on the HCV waiting list, or any preferences for which the family may qualify.

#### PHA Policy

The PHA will not merge the HCV waiting list with the waiting list for any other

programs the PHA operate (i.e., project-based voucher and moderate rehabilitation).

#### **4-II.C. OPENING AND CLOSING THE WAITING LIST [24 CFR 982.206]**

##### **Closing the Waiting List**

A PHA is permitted to close the waiting list if it has an adequate pool of families to use its available HCV assistance. Alternatively, the PHA may elect to continue to accept applications only from certain categories of families that meet particular preferences or funding criteria.

##### PHA Policy

The PHA may close the waiting list when the estimated waiting period for housing assistance for applicants on the list reaches 24 months for the most current applicants. Where the PHA has particular preferences or funding criteria that require a specific category of family, the PHA may elect to continue to accept applications from these applicants while closing the waiting list to others.

##### **Reopening the Waiting List**

If the waiting list has been closed, it cannot be reopened until the PHA publishes a notice in local newspapers of general circulation, minority media, and other suitable media outlets. The notice must comply with HUD fair housing requirements and must specify who may apply, and where and when applications will be received.

##### PHA Policy

The PHA will announce the reopening of the waiting list at least 10 business days prior to the date applications will first be accepted. If the list is only being reopened for certain categories of families, this information will be contained in the notice.

The PHA will give public notice by publishing the relevant information in suitable media outlets including, but not limited to:

- *Statewide Media sources;*
- *Direct contact via email to industry partners/groups, including Vermont Legal Aid, the Affordable Housing Coalition, community action offices, and other social services agencies;*
- *VSHA's Website – Notices Page - @ [www.vsha.org](http://www.vsha.org).*

#### **4-II.D. FAMILY OUTREACH [HCV GB, pp. 4-2 to 4-4]**

The PHA must conduct outreach as necessary to ensure that the PHA has a sufficient number of applicants on the waiting list to use the HCV resources it has been allotted.

Because HUD requires the PHA to serve a specified percentage of extremely low income families, the PHA may need to conduct special outreach to ensure that an adequate number of such families apply for assistance [HCV GB, p. 4-20 to 4-21].

PHA outreach efforts must comply with fair housing requirements. This includes:

- Analyzing the housing market area and the populations currently being served to identify underserved populations
- Ensuring that outreach efforts are targeted to media outlets that reach eligible populations that are underrepresented in the program
- Avoiding outreach efforts that prefer or exclude people who are members of a protected class

PHA outreach efforts must be designed to inform qualified families about the availability of assistance under the program. These efforts may include, as needed, any of the following activities:

- Submitting press releases to local newspapers, including minority newspapers
- Developing informational materials and flyers to distribute to other agencies
- Providing application forms to other public and private agencies that serve the low income population
  - Developing partnerships with other organizations that serve similar populations, including agencies that provide services for persons with disabilities.

#### PHA Policy

The PHA will monitor the characteristics of the population being served and the characteristics of the population as a whole in the PHA's jurisdiction. Targeted outreach efforts will be undertaken if a comparison suggests that certain populations are being underserved.



#### **4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES**

##### **PHA Policy**

While the family is on the waiting list, the family must immediately inform the PHA of changes in contact information, including current residence, mailing address, and phone number. The changes must be submitted in writing.

#### **4-II.F. UPDATING THE WAITING LIST [24 CFR 982.204]**

HUD requires the PHA to establish policies to use when removing applicant names from the waiting list.

##### **Purging the Waiting List**

The decision to withdraw an applicant family that includes a person with disabilities from the waiting list is subject to reasonable accommodation. If the applicant did not respond to a PHA request for information or updates because of the family member's disability, the PHA must reinstate the applicant family to their former position on the waiting list [24 CFR 982.204(c)(2)].

##### **PHA Policy**

The waiting list will be updated as necessary to ensure that all applicants and applicant information is current and timely.

To update the waiting list, the PHA will send an update request via first class mail to each family on the waiting list to determine whether the family continues to be interested in, and to qualify for, the program. This update request will be sent to the last address that the PHA has on record for the family. The update request will provide a deadline by which the family must respond and will state that failure to respond will result in the applicant's name being removed from the waiting list.

The family's response must be in writing and may be delivered in person, by mail, or by fax. Responses should be postmarked or received by the PHA not later than 15 business days from the date of the PHA letter.

If the family fails to respond within 15 business days, the family will be removed from the waiting list without further notice.

If the notice is returned by the post office with no forwarding address, the applicant will be removed from the waiting list without further notice.

If the notice is returned by the post office with a forwarding address, the notice will be re-sent to the address indicated. The family will have 15 business days to respond from the date the letter was re-sent.

If a family is removed from the waiting list for failure to respond, the Program Supervisor/Director may reinstate the family if s/he determines the lack of response was due to PHA error, or to circumstances beyond the family's control.

## Removal from the Waiting List

### PHA Policy

If at any time an applicant family is on the waiting list, the PHA determines that the family is not eligible for assistance (**see Chapter 3**), the family will be removed from the waiting list.

If a family is removed from the waiting list because the PHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an **informal review regarding the PHA's decision (see Chapter 16)** [24 CFR 982.201(f)].

## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families receive assistance from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences that the family qualifies for. The source of HCV funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

#### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit families that are not on the waiting list, or without considering the family's position on the waiting list. The PHA must maintain records showing that such families were admitted with special program funding.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

#### PHA Policy

The PHA administers the following types of targeted funding:

- Family Unification;
- Housing Vouchers for Non-Elderly Persons with Disabilities;
- Mainstream Housing Vouchers;
- Veteran's Supportive Housing Program (VASH);
- Housing Opportunities for Persons With Aids (HOPWA);
- HUD's Continuum of Care Programs: Permanent Supportive Housing ("Shelter+ Care") and Rapid Rehousing
- State-funded programs (Housing Subsidy plus Care, Bridge to HOPWA)

**Regular HCV Funding:** Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in

#### 4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### **PHA Policy**

VSHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

VSHA uses the following local preference system:

1. Disaster Preference: This preference is available to Vermont families who are displaced due to fire, flood, natural disaster, or condemnation by a local, State, or Federal Agency.
2. Housing Instability Preference: This preference is available to families with incomes at 30% of Area Median Income (AMI) or below who are at risk of homelessness or housing instability and meet the following definitions:
  - One or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability by providing:
    1. a past-due utility or rent notice, or eviction notice; **and/or**
    2. documentation of unsafe or unhealthy living conditions; **and/or**
    3. expiration of time-limited rental assistance benefits operated by a program located in Vermont (examples: Vermont Emergency Rental Assistance Program, Rapid Rehousing Housing, etc.); **or**
    4. any other evidence of risk, as determined by the PHA.
3. Move-Up Preference: This preference is available to families with incomes above 30% of AMI up to 50% of AMI who meet the following criteria:
  - actively receiving rental assistance benefits through a VSHA-administered rental assistance program; **and**
  - family is certified to be in compliance with benefit program & tenancy requirements
4. Preference for non-elderly persons with disabilities transitioning out of institutions:

This preference is available for non-elderly disabled families who are:

  - transitioning out of an institution or other segregated settings; **or**

- at serious risk of institutionalization, are homeless, or at risk of becoming homeless.

Verification of eligibility will be obtained upon selection from the waiting list.

5. Preference for Vermont Residents: This preference is available for families who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

## **INCOME TARGETING**

### **Income Targeting 1(b)(2)**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

### PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

### PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection (or local) preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not

interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

### Local Preferences

Local preferences will be used to select families from the waiting list.

The VSHA has selected the following system to apply local preferences:

- The Disaster Preference is ranked the highest of all local preferences.
- The Housing Instability, Move-Up and Non-elderly persons with disabilities transitioning out of institutions Preferences will be treated equally and ranked second (after the Disaster Preference)
- The Preference for Vermont Residents will be ranked third, after the Housing Instability, Move-Up, and Non-elderly persons with disabilities transitioning out of institution Preferences.
- All other eligible applicants will be ranked below applicants who qualify for preference, as defined in Section 4.III.C.

### **Among Applicants with Equal Preference Status**

Among applicants with equal preference status, the waiting list will be organized by **date and time**. Applicants with local preference status will be served before families without local preference status.

### **4-III.D. NOTIFICATION OF SELECTION**

Families will be notified in writing when their application has been selected from the waiting list.

### **4-III.E. THE APPLICATION INTERVIEW**

VSHA does not interview applicants.

### **4-III.F. COMPLETING THE APPLICATION PROCESS**

The PHA must verify all information provided by the family (**see Chapter 7**). Based on verified information, the PHA must make a final determination of **eligibility (see Chapter 3)** and must confirm that the family qualified for any special admission, targeted admission, or selection preference that affected the order in which the family was selected from the waiting list.

### PHA Policy

If the PHA determines that the family is ineligible, the PHA will send written notification of the ineligibility determination within 10 business days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an **informal review (Chapter 16)**.

If a family fails to qualify for any criteria that affected the order in which it was selected from the waiting list (e.g., targeted funding, extremely low-income), the family will be returned to its original position on the waiting list. The PHA will notify the family in writing that it has been returned to the waiting list, and will specify the reasons for it.

If the PHA determines that the family is eligible to receive assistance, the PHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.



**VT – 501 Chittenden County Homeless Alliance  
Housing First Evaluation Checklist for all CoC PSH and RRH Projects 2023**

**Project Name: New Horizons Permanent Supportive Housing Project**

**Completed by: Lindsay Mesa**

**Organization: Pathways Vermont**

*\*Based on the United States Interagency Council on Homelessness HF Checklist\* “Housing First is a proven approach, applicable across all elements of systems for ending homelessness, in which people experiencing homelessness are connected to permanent housing swiftly and with few to no treatment preconditions, behavioral contingencies, or other barriers. It is based on overwhelming evidence that people experiencing homelessness can achieve stability in permanent housing if provided with the appropriate level of services. Study after study has shown that Housing First yields higher housing retention rates, drives significant reductions in the use of costly crisis services and institutions, and helps people achieve better health and social outcomes”*

This evaluation tool is designed to help the CoC PSH and RRH programs assess and reflect on the extent to which you are employing a Housing First approach. This evaluation is a first step for the CoC to assess and communicate about our alignment with key Housing first approaches. This tool may be used in conjunction with more rigorous monitoring assessments by the CCHA to evaluate Housing First approaches within Continuum of Care funded housing programs.

Please work with the CCHA Coordinator to complete this checklist as honestly as possible, the CoC will follow up with a housing and service provider reflection, to identify next steps.

**First Steps: Does Your Project Use Housing First Principles?**

1. Are applicants allowed to enter the program without income? **YES/NO**
2. Are applicants allowed to enter the program even if they have active or history of substance use? **YES/NO**
3. Are applicants allowed to enter the program even if they have criminal justice system involvement? **YES/NO**
4. Are service and treatment plans voluntary, such that participants cannot be evicted for not following through? **YES/NO**

**RESPONSES #YES: 4      #NO: 0**





## **Housing First Evaluation Checklist:**

1. Access to this project is not contingent on sobriety, minimum income requirements, lack of a criminal record (*with some exceptions under local/state/federal law such as lifetime sex offender registry, etc*), completion of treatment, participation in services, or other unnecessary conditions: **Yes/No**

Follow Up Comments:

2. This project does everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness.”: **Yes/No**

Follow Up Comments:

3. People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.: **Yes/No**

Follow Up Comments:

4. Housing and service goals and plans are highly participant-driven. **Yes/No**

Follow Up Comments:

5. Supportive services emphasize engagement and problem-solving over therapeutic goals.

**Yes/No**

Follow Up Comments: Service staff are trained in assertive engagement and other best practice principles for engagement and relationship-building

6. Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with participants and regularly offered as a resource.: **Yes/No**

Follow Up Comments:

7. Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some lives. Participants are engaged in non-judgmental



communication regarding drug and alcohol use and are offered education regarding how to avoid risky behavioral and engage in safer practices:

**Yes/No**

Follow Up Comments: Service staff are trained in harm reduction and various harm reduction modalities, trauma-informed care and other best practices

8. Substance use in and of itself, without other lease violations, is not considered a reason for eviction.:**Yes/No**

Follow Up Comments:

9. Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.: **Yes/No**

Follow Up Comments: Tenants are supported to adhere to their lease agreement, service team provides education and support in managing the responsibility of paying rent on time, service team also offers resources and/or connection to resources if rental payments are behind.

10. Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided: **Yes/No**

Follow Up Comments:

**RESPONSES - #YES: 10      #NO: 0**

WORKING TO END HOMELESSNESS

MEETINGS & EVENTS

NEED HELP WITH HOUSING?

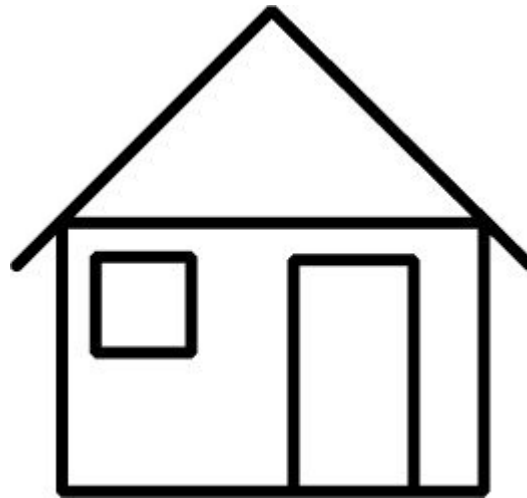
CLINIC, MEALS & OTHER RESOURCES

BY THE NUMBERS

COORDINATED ENTRY SYSTEM

CONTACT

COORDINATED ENTRY TRAINING



# Funding

## Timeline and Request for Proposals for 2023 HUD Continuum of Care NOFO Available

Wednesday 26th July, 2023

 English

The Request for Proposals for the 2023 CoC NOFO is available. Please read the CCHA's RFP and see the timeline below for application deadlines.

**This is the RFP application download for the 2023 HUD CoC NOFO – CCHA**

**This is the 2023 timeline for application deadlines**

The Chittenden County Homeless Alliance receives funding from the [U.S. Department of Housing and Urban Development \(HUD\)](#). Every year, we post an RFP (Request for Proposals) for HUD funds.

**Please share this announcement widely with your networks!** *(The most recent updates appear at the top of the page.)*

## 2023 HUD Continuum of Care (CoC) Notice of Funding Opportunity Available

Monday 10th July, 2023

The US Dept. of Housing and Urban Development's (HUD) Office of Special Needs Assistance Programs (SNAPS) has posted the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2023 Continuum of Care Competition.

**The NOFO is available here**

**Please share this announcement widely with your networks!** *(The most recent updates appear at the top of the page.)*

Please send any edits, comments or concerns directly to Marcella Gange of CEDO (CEDO is the CCHA Collaborative Applicant) at [mgange@burlingtonvt.gov](mailto:mgange@burlingtonvt.gov) or (802)865-7144

The HUD 2021 Annual  
Homeless Assessment Report  
(AHAR)

Current Meeting  
Minutes

A Report on Addressing Racial  
Disparities in Homelessness in  
Chittenden County

Minutes Archive

## UPCOMING DATES

cchavermont@gmail.com

Today

July 2023

Print Week Month Agenda

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	Jul 1
			8am Coordinated E			
2	3	4	5	6	7	8
			9am Chittenden Co			
9	10	11	12	13	14	15
			2pm Strategic Plan			
16	17	18	19	20	21	22
23	24	25	26	27	28	29
			8am Coordinated E			
30	31	Aug 1	2	3	4	5
			2pm Strategic Plan	9am Chittenden Co		

Events shown in time zone: Eastern Time - New York

Calendar

 English

**CCHA 2023 Meeting  
Schedule**

**FY2022 Request for  
Proposals**

The Request for Proposals is available upon request in alternative formats for persons with disabilities.

**Coordinated Entry Final  
Assessment Report**



## Governance Materials

Mission & Charter

Funding

Our Partners

Strategic Plan

CCHA Committees

Coordinated Entry  
System

Belfast Theme Powered by *Jonny Jordan*



## 2023 CoC NOFO Renewal Project Priority Ranking Form

Project Name: \_\_\_\_\_ Project Agency: \_\_\_\_\_  
 Evaluator Name: \_\_\_\_\_ Date: \_\_\_\_\_

RENEWAL PROJECT SCORING TOOL			
<b>PART A. Threshold (All Pass or Fail)</b>			
Project proposes to serve eligible population and eligible activities	YES	NO	
Project proposes to use eligible costs for the project type	YES	NO	
Applicant and sub-recipient are eligible entities	YES	NO	
Project match funds are equal to or greater than 25% of the requested HUD funds	YES	NO	
Project agrees to participate in Coordinated Entry and HMIS (or comparable DB for DV)	YES	NO	
Project agrees to use Housing First principles	YES	NO	
<b>If any Answers No - then FAIL THRESHOLD PASS FAIL</b>	<b>PASS</b>	<b>FAIL</b>	
<b>PART B. Project Type</b>			
Permanent Supportive Housing (Shelter plus Care)	10		
Rapid Re-Housing	8		
Joint Transitional Housing TH and TRRH (TH-RRH)	8		
Other project type	6		
Project proposes to use 'New budget line items' (Sec I.3.d of HUD 2023 NOFO): VAWA activities, at or above 1% of total project costs	2		
<b>Total PART B</b>	<b>12</b>		
<b>PART C. Prioritize Vulnerable Populations (total 17 points)</b>			
1 100% individuals or families experiencing Chronic Homelessness or DedicatedPlus population	12		
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking	10		
3. Families with children or Unaccompanied Youth	8		
4. Veterans	7		
<b>Total PART C</b>	<b>12</b>		
<b>PART D: Project Performance – (Systems Performance Measures)</b>			
If project is a first time renewal or has not completed a full operating year it will receive full points. Participant Project Performance (Source: HMIS or Comparable Database)			
1. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)			
PSH	RRH		
40% or more	35% or more	10	
30%-39%	25% to 34%	8	
20% - 29%	20%-24%	5	
19% or less	19% or less	7	
2. % of persons who remained in PH or exited to PH during year (HUD goal-80%)			

80% or more	10	
60% - 80%	8	
Below 60%	7	
3. % of adult participants who have received or maintained mainstream benefits		
85% or higher	10	
65%-85%	8	
Below 65%	7	
4. Return to homelessness - % of households who return to homelessness at exit		
10% or less	10	
More than 10%	5	
5. Average daily bed utilization rate at least 95%	6	
6. Use of evidence based approach	6	
<b>Total Points - PART D</b>	<b>52</b>	
<b>Part E. Local CoC Processes (Maximum Points – 21)</b>		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	2	
3. Agency uses Housing First Model	2	
4. Program prioritizes entry by severity of need	2	
5. Low barrier entry to program	2	
6. Project applicant evidences measures to identify and address identity based barriers to participation in the program	2	
7. Project applicant includes those with lived experience of homelessness in planning or decision making processes	2	
<b>Total Points - PART E</b>	<b>14</b>	
<b>Part F. Monitoring - Budget/ Cost Effectiveness/Capacity – 10 points</b>		
1. Timely Drawdowns - quarterly	3	
2. Minimal Recaptured Funds (full points for first time renewal)	3	
3. Project is Cost-Effective – at or below \$15,300 per unit/year (Total HUD CoC funds/number of units)	2	
4. No Unresolved monitoring findings from HUD/OIG	2	
<b>Total Points - PART F</b>	<b>10</b>	
<b>FINAL SCORE (Maximum Points = 100 )</b>	<b>100</b>	
<b>Final Comments</b>		

## 2023 CoC NOFO New/Expanded Project Priority Ranking Form

Project Name: \_\_\_\_\_ Project Agency: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_ Date: \_\_\_\_\_

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<b>NEW PROJECT SCORING TOOL</b>		
<b>PART A. : Threshold (All Pass or Fail)</b>		
Project proposes to serve eligible population and eligible activities	YES	NO
Project proposes to use eligible costs for the project type	YES	NO
Applicant and sub-recipient are eligible entities	YES	NO
Project match funds are equal to or greater than 25% of the requested HUD funds	YES	NO
Project agrees to participate in Coordinated Entry and ServicePoint HMIS/like system for DV	YES	NO
Project agrees to use Housing First principles	YES	NO
<b>THRESHOLD DV BONUS ONLY</b>		
All participants in the project will meet the qualifications of Category 4 of the homeless definition as amended 10/1/21 (Sec. I.3.f of NOFO)	YES	NO
<b>If any Answers No - then FAIL THRESHOLD PASS FAIL</b>	<b>PASS</b>	<b>FAIL</b>
<b>PART B. Project Type</b>		
Permanent Supportive Housing PSH	8	
Rapid Re-Housing RRH	7	
Joint Transitional Housing - RRH (TH-RRH)	6	
Other	5	
Project proposes to utilize "new budget line items" (Sec. I.3.d of the NOFO): VAWA activities, at or above 1% of total project costs	2	
<b>Total Points PART B</b>	<b>10</b>	
<b>PART C. HMIS or Comparable Database Participation</b>		
1. Does the Agency participate in HMIS or a comparable database for other homeless dedicated projects? (No other projects = full points)		
YES	6	
NO	0	
<b>Total Points PART C</b>	<b>6</b>	
<b>PART D. Prioritize Vulnerable Populations</b>		
1 Persons experiencing Chronic Homelessness or DedicatedPlus population	10	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking	8	
3. Families with children or Unaccompanied Youth	7	
4. Veterans	6	
<b>Total Points - PART D</b>	<b>10</b>	
<b>PART E: Effective Plans and Need</b>		

1. Proposed project describes agency experience with administering PSH or RRH projects (DV projects - also address how safety outcomes met in past)	6	
2. Proposed project describes past experience in leveraging other funds to support projects.	6	
3. Proposed project describes having in place the basic management and organization structure for successful implementation.	6	
4. Proposed project describes time to full capacity.	6	
5. Proposed project meets need as evident in PIT or HIC Count	6	
6. Proposed project explains outreach and target to population experiencing homelessness	6	
7. Proposed project utilizes housing vouchers and healthcare provided through an array of healthcare service providers and non CoC or ESG Programs	6	
8. Agency performance on other grants	6	
9. Use of evidence based approach	6	
<b>Total Points - PART E</b>	<b>54</b>	
<b>PART F. . Local CoC Processes and Budget Cost Effectiveness</b>		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	
2. Applicant agency has no unresolved monitoring findings from HUD/OIG	2	
3. Applicant administers programs dedicated to persons currently experiencing homelessness	2	
4. Program uses Housing First Model	2	
5. Program prioritizes entry by severity of need	2	
6. Low barrier entry to program	2	
7. Cost effectiveness at or below \$15,300 per unit/year	2	
8. Project applicant evidences measures to identify and address identity based barriers to participation in the program	3	
9. Project applicant includes those with lived experience of homelessness in planning or decision making processes	3	
<b>Total Points PART F</b>	<b>20</b>	
<b>FINAL SCORE (Maximum Points = 100 )</b>	<b>100</b>	
<b>Final Comments</b>		

## 2023 CoC NOFO Renewal Project Priority Ranking Form

Project Name: Pathways RRH RENEWAL Project Agency: Pathways Vermont  
 Evaluator Name: Kerri Duquette-Hoffman Date: 8-31-23

RENEWAL PROJECT SCORING TOOL			
<b>PART A. Threshold (All Pass or Fail)</b>			
Project proposes to serve eligible population and eligible activities	YES		NO
Project proposes to use eligible costs for the project type	YES		NO
Applicant and sub-recipient are eligible entities	YES		NO
Project match funds are equal to or greater than 25% of the requested HUD funds	YES		NO
Project agrees to participate in Coordinated Entry and HMIS (or comparable DB for DV)	YES		NO
Project agrees to use Housing First principles	YES		NO
<b>If any Answers No - then FAIL THRESHOLD PASS FAIL</b>	<b>PASS</b>		<b>FAIL</b>
<b>PART B. Project Type</b>			
Permanent Supportive Housing (Shelter plus Care)		10	
Rapid Re-Housing		8	8
Joint Transitional Housing TH and TRRH (TH-RRH)		8	
Other project type		6	
Project proposes to use 'New budget line items' (Sec I.3.d of HUD 2023 NOFO): VAWA activities, at or above 1% of total project costs		2	
<b>Total PART B</b>		<b>12</b>	<b>8</b>
<b>PART C. Prioritize Vulnerable Populations (total 17 points)</b>			
1 100% individuals or families experiencing Chronic Homelessness or DedicatedPlus population		12	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking		10	
3. Families with children or Unaccompanied Youth		8	8
4. Veterans		7	
<b>Total PART C</b>		<b>12</b>	<b>8</b>
<b>PART D: Project Performance – (Systems Performance Measures)</b>			
If project is a first time renewal or has not completed a full operating year it will receive full points. Participant Project Performance (Source: HMIS or Comparable Database)			
1. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)			
PSH	RRH		
40% or more	35% or more	10	10
30%-39%	25% to 34%	8	
20% - 29%	20%-24%	5	
19% or less	19% or less	7	
2. % of persons who remained in PH or exited to PH during year (HUD goal-80%)			
80% or more		10	10

60% - 80%	8	
Below 60%	7	
3. % of adult participants who have received or maintained mainstream benefits		
85% or higher	10	10
65%-85%	8	
Below 65%	7	
4. Return to homelessness - % of households who return to homelessness at exit		
10% or less	10	10
More than 10%	5	
5. Average daily bed utilization rate at least 95%	6	3
6. Use of evidence based approach	6	6
<b>Total Points - PART D</b>	<b>52</b>	<b>49</b>
<b>Part E. Local CoC Processes (Maximum Points – 21)</b>		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	2
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	2	2
3. Agency uses Housing First Model	2	2
4. Program prioritizes entry by severity of need	2	2
5. Low barrier entry to program	2	2
6. Project applicant evidences measures to identify and address identity based barriers to participation in the program	2	2
7. Project applicant includes those with lived experience of homelessness in planning or decision making processes	2	2
<b>Total Points - PART E</b>	<b>14</b>	<b>14</b>
<b>Part F. Monitoring - Budget/ Cost Effectiveness/Capacity – 10 points</b>		
1. Timely Drawdowns - quarterly	3	3
2. Minimal Recaptured Funds (full points for first time renewal)	3	1
3. Project is Cost-Effective – at or below \$15,300 per unit/year (Total HUD CoC funds/number of units)	2	2
4. No Unresolved monitoring findings from HUD/OIG	2	2
<b>Total Points - PART F</b>	<b>10</b>	<b>8</b>
<b>FINAL SCORE (Maximum Points = 100 )</b>	<b>100</b>	<b>95</b>
<b>Final Comments</b>		

## 2023 CoC NOFO Renewal Project Priority Ranking Form

Project Name: Pathways RRH RENEWAL Project Agency: Pathways Vermont

Evaluator Name: Jason Brill Date: 8/28/23

RENEWAL PROJECT SCORING TOOL			
<b>PART A. Threshold (All Pass or Fail)</b>			
Project proposes to serve eligible population and eligible activities	YES		NO
Project proposes to use eligible costs for the project type	YES		NO
Applicant and sub-recipient are eligible entities	YES		NO
Project match funds are equal to or greater than 25% of the requested HUD funds	YES		NO
Project agrees to participate in Coordinated Entry and HMIS (or comparable DB for DV)	YES		NO
Project agrees to use Housing First principles	YES		NO
<b>If any Answers No - then FAIL THRESHOLD PASS FAIL</b>	<b>PASS</b>		<b>FAIL</b>
<b>PART B. Project Type</b>			
Permanent Supportive Housing (Shelter plus Care)		10	
Rapid Re-Housing		8	8
Joint Transitional Housing TH and TRRH (TH-RRH)		8	
Other project type		6	
Project proposes to use 'New budget line items' (Sec I.3.d of HUD 2023 NOFO): VAWA activities, at or above 1% of total project costs		2	
<b>Total PART B</b>		<b>12</b>	<b>8</b>
<b>PART C. Prioritize Vulnerable Populations (total 17 points)</b>			
1 100% individuals or families experiencing Chronic Homelessness or DedicatedPlus population		12	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking		10	10
3. Families with children or Unaccompanied Youth		8	
4. Veterans		7	
<b>Total PART C</b>		<b>12</b>	<b>10</b>
They are taking everyone who is non-CH so I gave them the highest possible score for that			
<b>PART D: Project Performance – (Systems Performance Measures)</b>			
If project is a first time renewal or has not completed a full operating year it will receive full points. Participant Project Performance (Source: HMIS or Comparable Database)			
1. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)			
PSH	RRH		
40% or more	35% or more	10	10
30%-39%	25% to 34%	8	
20% - 29%	20%-24%	5	
19% or less	19% or less	7	
2. % of persons who remained in PH or exited to PH during year (HUD goal-80%)			
80% or more		10	10

60% - 80%	8	
Below 60%	7	
3. % of adult participants who have received or maintained mainstream benefits		
85% or higher	10	
65%-85%	8	
Below 65%	7	7
4. Return to homelessness - % of households who return to homelessness at exit		
10% or less	10	10
More than 10%	5	
5. Average daily bed utilization rate at least 95%	6	6
6. Use of evidence based approach	6	6
<b>Total Points - PART D</b>	<b>52</b>	<b>49</b>
<b>Part E. Local CoC Processes (Maximum Points – 21)</b>		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	2
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	2	2
3. Agency uses Housing First Model	2	2
4. Program prioritizes entry by severity of need	2	2
5. Low barrier entry to program	2	2
6. Project applicant evidences measures to identify and address identity based barriers to participation in the program	2	2
7. Project applicant includes those with lived experience of homelessness in planning or decision making processes	2	2
<b>Total Points - PART E</b>	<b>14</b>	<b>14</b>
<b>Part F. Monitoring - Budget/ Cost Effectiveness/Capacity – 10 points</b>		
1. Timely Drawdowns - quarterly	3	3
2. Minimal Recaptured Funds (full points for first time renewal)	3	1
3. Project is Cost-Effective – at or below \$15,300 per unit/year (Total HUD CoC funds/number of units)	2	2
4. No Unresolved monitoring findings from HUD/OIG	2	2
<b>Total Points - PART F</b>	<b>10</b>	<b>8</b>
<b>FINAL SCORE (Maximum Points = 100 )</b>	<b>100</b>	<b>89</b>
<b>Final Comments</b>		



## 2023 CoC NOFO Renewal Project Priority Ranking Form

Project Name: Pathways RRH RENEWAL Project Agency: Pathways Vermont

Evaluator Name: Alyssa Peteani Date: 8/30/23

RENEWAL PROJECT SCORING TOOL			
<b>PART A. Threshold (All Pass or Fail)</b>			
Project proposes to serve eligible population and eligible activities	YES		NO
Project proposes to use eligible costs for the project type	YES		NO
Applicant and sub-recipient are eligible entities	YES		NO
Project match funds are equal to or greater than 25% of the requested HUD funds	YES		NO
Project agrees to participate in Coordinated Entry and HMIS (or comparable DB for DV)	YES		NO
Project agrees to use Housing First principles	YES		NO
<b>If any Answers No - then FAIL THRESHOLD PASS FAIL</b>	<b>PASS</b>		<b>FAIL</b>
<b>PART B. Project Type</b>			
Permanent Supportive Housing (Shelter plus Care)		10	
Rapid Re-Housing		8	8
Joint Transitional Housing TH and TRRH (TH-RRH)		8	
Other project type		6	
Project proposes to use 'New budget line items' (Sec I.3.d of HUD 2023 NOFO): VAWA activities, at or above 1% of total project costs		2	
<b>Total PART B</b>		<b>12</b>	<b>8</b>
<b>PART C. Prioritize Vulnerable Populations (total 17 points)</b>			
1 100% individuals or families experiencing Chronic Homelessness or DedicatedPlus population		12	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking		10	
3. Families with children or Unaccompanied Youth		8	8
4. Veterans		7	
<b>Total PART C</b>		<b>12</b>	<b>8</b>
<b>PART D: Project Performance – (Systems Performance Measures)</b>			
If project is a first time renewal or has not completed a full operating year it will receive full points. Participant Project Performance (Source: HMIS or Comparable Database)			
1. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)			
PSH	RRH		
40% or more	35% or more	10	10
30%-39%	25% to 34%	8	
20% - 29%	20%-24%	5	
19% or less	19% or less	7	
2. % of persons who remained in PH or exited to PH during year (HUD goal-80%)			
80% or more		10	

60% - 80%	8	8
Below 60%	7	
3. % of adult participants who have received or maintained mainstream benefits		
85% or higher	10	
65%-85%	8	
Below 65%	7	7
4. Return to homelessness - % of households who return to homelessness at exit		
10% or less	10	10
More than 10%	5	
5. Average daily bed utilization rate at least 95%	6	
6. Use of evidence based approach	6	
<b>Total Points - PART D</b>	<b>52</b>	<b>35</b>
<b>Part E. Local CoC Processes (Maximum Points – 21)</b>		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	2
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	2	2
3. Agency uses Housing First Model	2	2
4. Program prioritizes entry by severity of need	2	2
5. Low barrier entry to program	2	2
6. Project applicant evidences measures to identify and address identity based barriers to participation in the program	2	2
7. Project applicant includes those with lived experience of homelessness in planning or decision making processes	2	2
<b>Total Points - PART E</b>	<b>14</b>	<b>14</b>
<b>Part F. Monitoring - Budget/ Cost Effectiveness/Capacity – 10 points</b>		
1. Timely Drawdowns - quarterly	3	3
2. Minimal Recaptured Funds (full points for first time renewal)	3	3
3. Project is Cost-Effective – at or below \$15,300 per unit/year (Total HUD CoC funds/number of units)	2	2
4. No Unresolved monitoring findings from HUD/OIG	2	2
<b>Total Points - PART F</b>	<b>10</b>	<b>10</b>
<b>FINAL SCORE (Maximum Points = 100 )</b>	<b>100</b>	<b>75</b>
<b>Final Comments</b>		

Project Name: Pathways RRH RENEWAL Project Agency: Pathways Vermont  
 Evaluator Name: Megan Bridges Date: 8/30/23

RENEWAL PROJECT SCORING TOOL		
PART A. Threshold (All Pass or Fail)		
Project proposes to serve eligible population and eligible activities	YES	NO
Project proposes to use eligible costs for the project type	YES	NO
Applicant and sub-recipient are eligible entities	YES	NO
Project match funds are equal to or greater than 25% of the requested HUD funds	YES	NO
Project agrees to participate in Coordinated Entry and HMIS (or comparable DB for DV)	YES	NO
Project agrees to use Housing First principles	YES	NO
If any Answers No - then FAIL THRESHOLD PASS FAIL	PASS	FAIL
PART B. Project Type		
Permanent Supportive Housing (Shelter plus Care)	10	
Rapid Re-Housing	8	8
Joint Transitional Housing TH and TRRH (TH-RRH)	8	
Other project type	6	
Project proposes to use 'New budget line items' (Sec I.3.d of HUD 2023 NOFO): VAWA activities, at or above 1% of total project costs	2	
Total PART B	12	8
PART C. Prioritize Vulnerable Populations (total 17 points)		
1 100% individuals or families experiencing Chronic Homelessness or DedicatedPlus population	12	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking	10	
3. Families with children or Unaccompanied Youth	8	8
4. Veterans	7	
Total PART C	12	8
PART D: Project Performance – (Systems Performance Measures)		

If project is a first time renewal or has not completed a full operating year it will receive full points. Participant Project Performance (Source: HMIS or Comparable Database)			
1. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)			
PSH	RRH		
40% or more	35% or more	10	10
30%-39%	25% to 34%	8	
20% - 29%	20%-24%	5	
19% or less	19% or less	7	
2. % of persons who remained in PH or exited to PH during year (HUD goal-80%)			
80% or more		10	10

1/4

60% - 80%	8	
Below 60%	7	
3. % of adult participants who have received or maintained mainstream benefits		
85% or higher	10	
65%-85%	8	
Below 65%	7	7
4. Return to homelessness - % of households who return to homelessness at exit		
10% or less	10	10
More than 10%	5	
5. Average daily bed utilization rate at least 95%	6	6
6. Use of evidence based approach	6	6
Total Points - PART D	52	49
Part E. Local CoC Processes (Maximum Points – 21)		
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	2	2
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	2	
3. Agency uses Housing First Model	2	2

4. Program prioritizes entry by severity of need	2	2
5. Low barrier entry to program	2	2
6. Project applicant evidences measures to identify and address identity based barriers to participation in the program	2	2
7. Project applicant includes those with lived experience of homelessness in planning or decision making processes	2	2
Total Points - PART E	14	12
Part F. Monitoring - Budget/ Cost Effectiveness/Capacity – 10 points		
1. Timely Drawdowns - quarterly	3	3
2. Minimal Recaptured Funds (full points for first time renewal)	3	
3. Project is Cost-Effective – at or below \$15,300 per unit/year (Total HUD CoC funds/number of units)	2	2
4. No Unresolved monitoring findings from HUD/OIG	2	2
Total Points - PART F	10	7
FINAL SCORE (Maximum Points = 100 )	100	84
Final Comments		

VT 501 CoC did not reject or reduce any project applications submitted for funding during its local competition

## Notification to all project applicants of local selection of projects accepted and rejected - HUD CoC Program 2023

Marcella Gange

Sun 9/10/2023 4:40 PM

To:Paul Dragon &lt;pdragon@cvoeo.org&gt;;Lindsay Mesa &lt;lindsay@pathwaysvermont.org&gt;;Adam Smith &lt;adam.smith@icalliances.org&gt;;Marcella Gange &lt;mgange@burlingtonvt.gov&gt;;Nicole Kubon &lt;nicolek@stepsvt.org&gt;

Cc:Sarah Russell &lt;srussell@burlingtonvt.gov&gt;;Will Towne &lt;WTowne@spectrumvt.org&gt;

Hello,

This email is notification that [the CoC has posted a listing](#) of all accepted/rejected/reduced project applications for the 2023 CoC Program Competition.

The CCHA has posted to its website a listing that includes:

- (a) all projects;
- (b) all project rankings;
- (c) all project scores; and (d) all funding amounts.

Please find the document attached and below.

Applicants may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee. Your appeal must be received via email to the co- chairs of the CCHA via email, within the next 3 working days.

Please ensure that your completed applications are submitted in e-snaps by September 14th 2023.

Thank you for your application and your service to our community

2023 Ranking and Project Listing										
VT 501 Burlington/Chittenden CoC CCHA										
Primary Applicant Name	CoC Project Name	Project Type	Type of Project	New/Expansion Project	Renewal	Accepted Rejected Reduced	Amount	Reallocated Funds	Total Score	Rank
<b>Renewal Projects</b>										
City of Burlington	Beacon Place PSH Grant	Permanent Supportive Housing	Renewal		\$ 248,364	Accepted	\$ 248,364	\$ -	324	3
City of Burlington	New Horizons PSH Grant	Permanent Supportive Housing	Renewal		\$ 306,080	Accepted	\$ 306,080	\$ -	339	2
Steps to End Domestic Violence	Domestic Violence Housing First	RRH - DV Rapid Re-Housing	Renewal		\$ 165,945	Accepted	\$ 165,945	\$ -	300	7
Pathways Vermont	HF- RRH Program	RRH - Rapid Re-Housing	Renewal		\$ 151,084	Accepted	\$ 151,084	\$ -	343	1
Champlain Valley Office of Economic Opportunity	Chittenden County Coordinated Entry Consolidated Project*	SSO-CE	Renewal Coordinated Entry		\$ 79,999	Accepted	\$ 79,999	\$ -		4
Champlain Valley Office of Economic Opportunity	Chittenden County Coordinated Entry Assessment Services Combined*	SSO-CE	Renewal Coordinated Entry		\$ 76,071	Accepted	\$ 76,071	\$ -		5
ICA	Chittenden HMIS Project	Dedicated HMIS	Renewal HMIS		\$ 65,000	Accepted	\$ 65,000	\$ -		6
<b>Total Requested Renewals</b>					\$ 1,092,543		\$ 1,092,543	\$ -		
Champlain Valley Office of Economic Opportunity	Chittenden County Expansion Coordinated Entry Consolidated Project	SSO-CE	Expansion NEW/Bonus	\$ 76,478		Accepted	\$ 76,470	\$ 0	304	8
<b>Total New/Expansion Projects</b>				sub total	\$ 76,478					
<b>TOTAL REQUEST</b>				TOTAL	\$ 1,169,021			\$ -		
<b>CoC Planning Grant</b>					\$ 54,627	Planning				
						Total Renewal Requested	\$ 1,092,543	\$ 1,169,021		
						Total Tier 1 Available	\$ 1,016,065			
						Total Tier 2 Available	\$ 76,478.00			
* THESE TWO PROJECTS WILL CONSOLIDATE										
						ARA	\$1,092,543			
						Available for CoC Bonus Project	\$76,478			
						TOTAL AVAILABLE	TOTAL	\$1,169,021		
						Amount All renewals	Tier 1	1,016,065		
						Rnewal Tier 2 (STEPS)	Tier 2	76,478		
						New/Expansion CVOEO	CoC Bonus	76,478		
						TOTAL REQUEST	TOTAL	1,169,021		
					Amount	Total	\$ 1,169,021			

Regards,  
Marcella

9/24/23, 2:55 PM

Mail - Marcella Gange - Outlook

**Marcella Gange**

Community Development Manager

Follow information on COVID-19 <https://www.burlingtonvt.gov/covid-19>

Be well

Community & Economic Development Office

Room 32, City Hall, 149 Church Street

Burlington, VT 05401

(802) 865 – 7144





## Project Listing and Local Selection Results VT 501 CoC CCHA 2023

2023 Ranking and Project Listing										
VT 501 Burlington/Chittenden CoC CCHA										
Primary Applicant Name	CoC Project Name	Project Type	Type of Project	New/Expansion Project	Renewal	Accepted Rejected Reduced	Amount	Reallocated Funds	Total Score	Rank
<b>Renewal Projects</b>										
City of Burlington	Beacon Place PSH Grant	Permanent Supportive Housing	Renewal		\$ 248,364	Accepted	\$ 248,364	\$ -	324	3
City of Burlington	New Horizons PSH Grant	Permanent Supportive Housing	Renewal		\$ 306,080	Accepted	\$ 306,080	\$ -	339	2
Steps to End Domestic Violence Pathways Vermont	Domestic Violence Housing First HF- RRH Program	RRH - DV Rapid Re-Housing	Renewal		\$ 165,945	Accepted	\$ 165,945	\$ -	300	7
		RRH - Rapid Re-Housing	Renewal		\$ 151,084	Accepted	\$ 151,084	\$ -	343	1
Champlain Valley Office of Economic Opportunity	Chittenden County Coordinated Entry Consolidated Project*	SSO-CE	Renewal Coordinated Entry		\$79,999	Accepted	\$79,999	\$ -		4
Champlain Valley Office of Economic Opportunity	Chittenden County Coordinated Entry Assessment Services Combined*	SSO-CE	Renewal Coordinated Entry		\$ 76,071	Accepted	\$ 76,071	\$ -		5
ICA	Chittenden HMIS Project	Dedicated HMIS	Renewal HMIS		\$ 65,000	Accepted	\$ 65,000	\$ -		6
<b>Total Requested Renewals</b>					\$ 1,092,543		\$ 1,092,543	\$ -		
Champlain Valley Office of Economic Opportunity	Chittenden County Expansion Coordinated Entry Consolidated Project	SSO-CE	Expansion NEW/Bonus	\$ 76,478		Accepted	\$76,470	\$0	304	8
<b>Total New/Expansion Projects</b>					sub total \$76,478					
<b>TOTAL REQUEST</b>					<b>\$ 1,169,021</b>			\$ -		
					<b>Total Renewal Requested</b>	\$ 1,092,543	\$ 1,169,021			
<b>CoC Planning Grant</b>					<b>Total Tier 1 Available</b>	\$ 1,016,065				
					<b>Total Tier 2 Available</b>	\$ 76,478.00				
* THESE TWO PROJECTS WILL CONSOLIDATE										
					ARA	\$1,092,543				
					Available for CoC Bonus Project	\$76,478				
					<b>TOTAL AVAILABLE</b>	<b>\$1,169,021</b>				
					<b>Amount All renewals</b>	<b>Tier 1</b>				
					<b>Rnewal Tier 2 (STEPS)</b>	<b>Tier 2</b>				
					<b>New/Expansion CVOEO</b>	<b>CoC Bonus</b>				
					<b>TOTAL REQUEST</b>	<b>TOTAL</b>				
					<b>Total</b>	<b>\$ 1,169,021</b>				
Amount										

## 2023 HDX Competition Report

### PIT Count Data for VT-501 - Burlington/Chittenden County CoC

#### Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	261	745	668	758
Emergency Shelter Total	200	690	654	367
Safe Haven Total	0	0	0	0
Transitional Housing Total	16	10	4	348
Total Sheltered Count	216	700	658	715
Total Unsheltered Count	45	45	10	43

#### Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	50	180	152	79
Sheltered Count of Chronically Homeless Persons	36	166	149	58
Unsheltered Count of Chronically Homeless Persons	14	14	3	21

## 2023 HDX Competition Report

### PIT Count Data for VT-501 - Burlington/Chittenden County CoC

#### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	22	29	44	82
Sheltered Count of Homeless Households with Children	22	29	44	82
Unsheltered Count of Homeless Households with Children	0	0	0	0

#### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	18	6	23	14	30
Sheltered Count of Homeless Veterans	14	5	22	14	25
Unsheltered Count of Homeless Veterans	4	1	1	0	5

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

## 2023 HDX Competition Report

### HIC Data for VT-501 - Burlington/Chittenden County CoC

#### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	252	201	208	96.63%	0	44	0.00%	201	79.76%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	354	4	350	1.14%	0	4	0.00%	4	1.13%
RRH Beds	59	54	54	100.00%	0	5	0.00%	54	91.53%
PSH Beds	96	52	96	54.17%	0	0	NA	52	54.17%
OPH Beds	133	27	133	20.30%	0	0	NA	27	20.30%
Total Beds	894	338	841	40.19%	0	53	0.00%	338	37.81%

2023 HDX Competition Report  
HIC Data for VT-501 - Burlington/Chittenden County CoC

# 2023 HDX Competition Report

## HIC Data for VT-501 - Burlington/Chittenden County CoC

### Notes

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	95	102	107	73

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	21	38	48	5

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	97	188	233	59

2023 HDX Competition Report  
**HIC Data for VT-501 - Burlington/Chittenden County CoC**

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for VT-501 - Burlington/Chittenden County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.

**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	582	760	61	76	15	29	33	4
1.2 Persons in ES, SH, and TH	588	760	67	76	9	33	33	0

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.



## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	871	922	506	548	42	263	259	-4
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	962	923	507	549	42	272	266	-6

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	1	0	0%	0	0%	0	0%	0	0%
Exit was from ES	136	2	1%	4	3%	4	3%	10	7%
Exit was from TH	14	1	7%	1	7%	1	7%	3	21%
Exit was from SH	0	0		0		0		0	
Exit was from PH	250	2	1%	3	1%	5	2%	10	4%
TOTAL Returns to Homelessness	401	5	1%	8	2%	10	2%	23	6%

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		668	
Emergency Shelter Total	690	654	-36
Safe Haven Total	0	0	0
Transitional Housing Total	10	4	-6
Total Sheltered Count	700	658	-42
Unsheltered Count		10	

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	618	775	157
Emergency Shelter Total	613	775	162
Safe Haven Total	0	0	0
Transitional Housing Total	11	3	-8

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	37	33	-4
Number of adults with increased earned income	5	4	-1
Percentage of adults who increased earned income	14%	12%	-2%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	37	33	-4
Number of adults with increased non-employment cash income	12	8	-4
Percentage of adults who increased non-employment cash income	32%	24%	-8%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	37	33	-4
Number of adults with increased total income	14	12	-2
Percentage of adults who increased total income	38%	36%	-2%

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	15	16	1
Number of adults who exited with increased earned income	2	3	1
Percentage of adults who increased earned income	13%	19%	6%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	15	16	1
Number of adults who exited with increased non-employment cash income	3	9	6
Percentage of adults who increased non-employment cash income	20%	56%	36%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	15	16	1
Number of adults who exited with increased total income	5	12	7
Percentage of adults who increased total income	33%	75%	42%

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	555	721	166
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	130	203	73
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	425	518	93

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	844	890	46
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	201	241	40
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	643	649	6

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	9	14	5
Of persons above, those who exited to temporary & some institutional destinations	2	0	-2
Of the persons above, those who exited to permanent housing destinations	6	6	0
% Successful exits	89%	43%	-46%

Metric 7b.1 – Change in exits to permanent housing destinations

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	566	888	322
Of the persons above, those who exited to permanent housing destinations	166	351	185
% Successful exits	29%	40%	11%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	77	74	-3
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	75	68	-7
% Successful exits/retention	97%	92%	-5%



# 2023 HDX Competition Report

## FY2022 - SysPM Data Quality

### VT-501 - Burlington/Chittenden County CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	135	189	201	21	8	4	222	230	222	67	173	219			
2. Number of HMIS Beds	135	182	182	11	8	4	100	99	86	53	127	208			
3. HMIS Participation Rate from HIC ( % )	100.00	96.30	90.55	52.38	100.00	100.00	45.05	43.04	38.74	79.10	73.41	94.98			
4. Unduplicated Persons Served (HMIS)	611	591	775	29	11	3	100	85	80	475	445	483	76	79	426
5. Total Leavers (HMIS)	514	484	608	22	11	2	22	14	16	368	185	381	0	8	16
6. Destination of Don't Know, Refused, or Missing (HMIS)	94	134	213	2	0	0	1	1	1	15	8	7	0	0	6
7. Destination Error Rate (%)	18.29	27.69	35.03	9.09	0.00	0.00	4.55	7.14	6.25	4.08	4.32	1.84		0.00	37.50

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

## 2023 HDX Competition Report

### Submission and Count Dates for VT-501 - Burlington/Chittenden County CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/25/2023	Yes
2023 HIC Count Submittal Date	4/25/2023	Yes
2022 System PM Submittal Date	2/4/2023	Yes