

Strategic Planning Committee Minutes

5/3/2023

- 1) Discuss Intersection of SP Survey and Housing Retention Survey
 - a. Pros: Lessens the time burden surveys can have on orgs as well as the burden of re-living trauma for folks with lived experience
 - b. Cons: Separating them collects a wider range of data given that the questions are slightly different; the goals of the 2 surveys are different; combining surveys could appear “lazy” of the strategic planning process’s approach to hearing voices from folks with lived experience; there are 2 different thoughts of delivery methods for each set of questions, 1 is a survey and 1 is for interviews/conversations
 - c. It was decided that strategic planning committee will move forward with their set of questions acknowledging that retention committee will likely need to alter their timeline. The retention committee will discuss the strategic planning questions and advise on what topics are missing that could be included in the strategic planning interviews

- 2) Review and Prioritize Revised Survey Questions (attached)
 - a. Discussion of places/people for the interviews
 - i. Some service folks may have relationships but also have a power imbalance which could prevent people from giving honest feedback
 - b. Places:
 - i. Champlain Inn Dinner- Eli
 - ii. Elmwood Dinner – MG/ SR
 - iii. Salvation Army Dinner- MG
 - iv. Breakfast at CRC- MG & Jennie Davis
 - v. Lunch at Daystation – Tammy & Sarah
 - vi. Hotels & Motels (depending on timing) – Tammy & COTS team
 - vii. Spectrum drop-in center- Will & Sarah
 - viii. Encampment Outreach- BPD, CORA, DPRW, & Sarah
 - ix. Folks
 1. PSH case managers
 2. BHA retention team
 3. ASCEND team at Summit properties
 4. COTS permanent housing projects- Tammy
 5. Pathways clients that are housed as well as currently experiencing
 6. On-site social workers for CHT properties such as Zephyr Place – Eli
 7. SSVF UVM for Veterans
 8. Steps- Nicole to check possibility
 9. Family Shelters- Tammy
 10. Breakfast at UU (Sunday mornings 8-9am)-??
 11. Tenant meetings or coffee hours at BHA, CHT and Cathedral Square-??

- 3) Develop Outreach Plan (staffing commitments)- TBD

- 4) Should we engage the membership/outreach committee as well? Kerri?- TBD

5) Determine Timeline for Completion

- a. Sarah to send out a calendar for folks to fill out with when their interviews will take place
- b. Chanel and Diana to create first draft of a question template for folks to fill out