



HOTEL PREFERENCE OPERATIONALIZATION

Purpose

The Chittenden County Homeless Alliance (CCHA) is focused on housing vulnerable households in the hotels by the end of the expanded GA hotel program in April 2024. Due to this, some modifications to the CCHA Coordinated Entry (CE) prioritization policy are necessary.

Policy

For the mainstream housing opportunities (tax credit units, market rate units, subsidized units, and permanent subsidies) that go through the CCHA CE prioritization process, the Hotel Preference group will be considered (for household-size appropriate units) before non-Hotel Preference households in CCHA CE. The Hotel Preference group consists of all families, households in the Economic Services Division (ESD) General Assistance (GA) June Cohort determined to struggle with activities of daily living, and households in the ESD GA June Cohort who are 65 and older. This policy expires with the end of the expanded ESD GA Housing for the June Cohort in April 2024.

Procedure for Tax Credit & Market Rate Units

- All households under consideration for referral through CCHA CE must meet CCHA Coordinated Entry eligibility as defined in the CCHA CE Policies and Procedures.
- All households under consideration for referral through CCHA CE must be on the CCHA CE master list and have a completed CCHA CE vulnerability assessment.
- All households under consideration for referral to tax credit or market rate units must either have sufficient income or subsidy, according to the CCHA CE Sustainability Assessment.
- All households that wish to be considered for tax credit and market rate units through CCHA CE must be submitted to the CCHA CE Unit Queue for consideration.
- Of the households submitted for consideration to the Unit Queue:
 - Household size is considered first.
 - Then Hotel Preference households from highest to lowest vulnerability.
 - If there are no Hotel Preference households of the appropriate size:
 - Priority population households (chronic households and households fleeing domestic violence***) will be considered from highest to lowest vulnerability.
 - If there are no Hotel Preference or priority population households of the appropriate size:
 - Then non-priority population households will be considered from highest to lowest vulnerability.



Procedure for Subsidized Units

- All households under consideration for referral through CCHA CE must meet CCHA Coordinated Entry eligibility as defined in the CCHA CE Policies and Procedures.
- All households under consideration for referral through CCHA CE must be on the CCHA CE master list and have a completed CCHA CE vulnerability assessment.
- Prioritization for referral to subsidized units:
 - Appropriately sized households are prioritized first by Phase 3:
 - Then by Hotel Preference Households from highest to lowest vulnerability.
 - Then by priority population*** from highest to lowest vulnerability.
 - If there are no households eligible in the priority population or Hotel Preference groups, then non-priority population households are considered from highest to lowest vulnerability.
 - The same prioritization process is then done for Phase 2 if there are no households in Phase 3 that meet the eligibility requirements of the referral.
 - The same prioritization process is then done for Phase 1 if there are no households in Phases 3 or 2 that meet the eligibility requirements of the referral.

NOTE: Modified prioritizations may be followed in certain circumstances.

**Families are typically part of the Priority Population, but are now part of the more elevated Hotel Preference.