

**Chittenden County Homeless Alliance (CCHA)**  
**Steering Committee Meeting**  
**Thursday, September 7, 2023 9am-11am**  
**Location: Contois Auditorium, 149 Church Street, Burlington**

**Agenda**

- 1. Introductions and Announcements** 10 mins  
Jane Helmstetter, CCHA Facilitator
- 2. Permanent Supportive Housing Medicaid Demonstration Overview** 15 mins  
Presenter: Alicia Woodsby, TAC Technical Assistance
- 3. 2023 HUD Request for Proposals: Application Presentations** 15 mins  
Marcella Gange, CCHA Collaborative Applicant/CEDO\*  
**\*VOTE\* Warned:** *The Ranking Committee requests approval of the attached recommendation for the CCHA Collaborative Application.*
- 4. Vermont Veterans' Coalition on Homelessness (VVCH)** 10 mins  
Jason Brill, Veterans' Administration  
**\*VOTE Warned\*:** The VVCH requests approval from the CCHA Steering Committee on the following documents:
  - VVCH Coordinated Entry Policy
  - VVCH Governance Charter
- 5. Housing Retention Sub-Committee (HRSC) Update** 15 mins  
Jen Hunter, Cathedral Square Corporation, HRSC Co-Chair  
Jennie Davis, Champlain Valley School District, HRSC Co-Chair  
**\*VOTE\* Warned:** *The Housing Retention sub-Committee requests approval from the CCHA Steering Committee to work in partnership with the Balance of State CoC and State AHS Partners to identify a mutually agreed-upon and expanded definition for "at-risk of homelessness" for service-only intervention.*
- 6. Coordinated Entry (CE) Data Review** 15 mins  
Stephanie Smith, Coordinated Entry, CCHA; CE Committee Co-Chair
- 7. Emergency Motel Program Updates** 10 mins  
Kerri Duquette-Hoffman, Agency of Human Services (AHS)  
Kristina James, Burlington Economic Services
- 8. Strategic Planning Committee Update** 10 mins  
Nicole Kubon, Strategic Planning Committee Co-Chair/Steps to End Domestic Violence  
Sarah Russell, Strategic Planning Committee Co-Chair/CEDO
- 9. October Annual Meeting Planning** 5 mins
- 10. Open Forum** 15 mins

\*Community Development and Economic Office, City of Burlington

\*\*Supportive Services for Veteran Families

\*\*\*Homeless Management and Information System