



## CCHA Steering Committee

July 6<sup>th</sup>, 2023 – 9:00am-11am

Location: Burlington City Hall, Contois Auditorium

## Meeting Minutes

### Attendees

Sarah Russell, Marcella Gange, Chanel Bastian, CEDO; Louise Masterson, Karina McNamara, ICA; Linda Amante, Stephanie Smith, CVOEO; Elaine Soto, Howard Center; Jason Brill, Veterans' Affairs; Crystal Jones, Burlington Housing Authority; Jane Helmstetter, Facilitator; Ari Kislner, Abby Erwin, OEO; Lindsay Mesa, Pathways; Elizabeth Gilman, United Way NWVT; Lacey Smith, BPD, Community Liaisons; Sean Thomas, HUD; Brandon Studler, Ascend Housing; Diana Carminati, Strategic Planning Consultant; Erin Roelke, AgeWell; Alyssa Peteani, VHFA; Emily Korkosz, Turning Point Center; Will Vilardo, SSVF at UVM; Kerri Duquette-Hoffman, David Riegel, AHS; Chris Brzovic, Coordinated Entry Consultant; Nichele Carver, USICH; Yoshi Bird, UVM Researcher; Jayme Bauer, VT DHCD; Daniel Blankenship, VSHA; Lucia Valino; Trisha Matthews, AHS VCCI; Jen Hunter, Cathedral Square; Ciara Kilburn, Steps to End DV; Virginia Finn, ANEW Place

1. Intros and announcements
  - a. [Burlington cooling centers are open](#)
  - b. NOFO- HUD has released the NOFO for the 2023 CoC funding- CEDO as the CCHA collaborative applicant will coordinate the CoC application and release the local CCHA RFP and timeline for submission once available
  - c. Elmwood Community activity for [ONE Ramble](#) – July 29<sup>th</sup>
2. Coordinated Entry Data – May
  - a. 2023 is off to a better start than 2022, see data sheet with meeting materials on website
3. Coordinated Entry Consultant Report
  - a. Built for Zero Funding Award- Chris Brzovic
  - b. Built for Zero report and data dashboard are under construction, once data is finalized it will be shared
  - c. BFZ metrics focus on “individuals” experiencing homelessness as opposed to “households/families” like BITFocus
  - d. Workflow has been created to assist staff in calculations for individual homelessness, should be available around end of September
  - e. Contact Chris with any questions [chrisbrzovic@gmail.com](mailto:chrisbrzovic@gmail.com)
4. Update from SOV
  - a. Motel Program Update
    - i. Folks staying in the motels were designated Cohorts based on criteria as of 6/30. Cohorts are approved for a period of time. Folks must adhere to set of rules to stay in cohort:
      1. Required to actively work towards housing and with a case manager (SOV is working on what this looks like with housing case manager waitlist)
      2. Must pay 30% of income towards payment
      3. Must follow rules of hotel
    - ii. Questions:
      1. Q: If someone is exited from one hotel but doing well in another, is it a one-strike system?
        - a. A: Depends on reason for needing to exit,
      2. Q: Is there specific language around if the housing opportunity offered works for the family, and what qualifies as an “offer”?
        - a. A: Rules are still being solidified but will likely take a community approach to making sure the “offers” work for the households
      3. Q: Self-pay day calculations for folks entering after 6/30
        - a. A: Folks will receive a 14 day transition period to leave the hotel and into the new housing opportunity

