



**Strategic Planning Committee  
Meeting Minutes**

**3/1/2023**

1. Review timeline for public-facing focus groups;
  - Registration form to go out 3/3, due back 3/9, invites go out 3/13
  - Facilitators will show a powerpoint that gives some background and reviews what CCHA set to accomplish/ what happened/ what changed/ where do we want to go/ how do we get there
  - Summary will be created to summarize main points and themes across groups
  - Confirm facilitators, and note takers
    - 3/16- Sarah Russell, Chanel
    - 3/20- Tammy, Justin
    - 3/22-Tammy, Amy
    - 3/23-Sarah, Chanel
    - 3/24-Will, Chanel
2. Review and approve communication to Steering Committee-
  - Sarah to work with Will on a second draft with the notes and additions from the meeting and send it back to the group leaders (Will, Nicole, Diana) for review before sending on Friday (3/3)
3. Outreach opportunities for PLEH- Sarah will ask Kerri about this committee group status
  - the group will discuss further moving forward the ways and means in which surveys, discussions, etc. will be held and what questions will be asked