

MEMORANDUM OF UNDERSTANDING

Between the
Chittenden County Homeless Alliance
And
City of Burlington, Office of City Planning

I. Background

The Chittenden County Homeless Alliance (CCHA) and the City of Burlington, Office of City Planning (OCP) wish to enter into Memorandum of Understanding to enable data analysis as it relates to the intersection of city planning and homelessness. In order to achieve the City's goal of doubling housing production and ending chronic homelessness by 2025, it is important to understand and track issues affecting the homeless community by utilizing data.

II. Purpose

The purpose of this agreement is to ensure the CCHA and OCP are able to share data with the intent to:

- a. Create a public-facing housing dashboard with the goal of measuring and understanding the sub-populations comprising the homeless community
- b. Ensure confidentiality is maintained by providing aggregate data to the community

III. Terms and Agreement

A. CCHA agrees to:

1. Provide OCP with data points and specifics around intended purpose of the report

B. OCP agrees to:

1. Represent an aggregate report in the form of a public-facing housing dashboard, with personal identifying information redacted.

IV. Changes or Amendments to this MOU

Any changes to this Memorandum of Understanding may be made only by the mutual written agreement of all parties and with approval of the CCHA Steering Committee.

V. Termination

The parties agree that each has the right to terminate the relationship within 30 days of sending a written notice to the other parties.

VI. Effective Date

This Memorandum of Understanding will remain in effect until December 31, 2026, unless superseded by a new MOU or cancelled by either party within thirty (30) days written notice. This Agreement cannot be revised without written consent of both parties and requires the approval of the CCHA Steering Committee.

By signing this agreement all parties agree upon all the terms as stated above.

Agreed upon by:

Date: _____

Date: _____

Date: _____