

**Chittenden County Homeless Alliance  
Strategic Planning Meeting Summary  
November 2022**

Agenda

1. Introductions and Announcements
2. Road Map for Next Steps
  - a. What do we have?
  - b. What do we need?
  - c. Where are we going next?

Key discussion points:

- Build process considering both the challenges and opportunities that already scheduled or annual events will present. (Example PIT count, Occupancy agreements, etc.)
- Explore how and when we could use existing groups, meetings, events and trainings to gather input from partners and shareholders.
- (From the onset) Consider offering opportunities to participate through either a focus group or a survey.
- Focus efforts to include people with lived experience by providing access in existing gathering places and times. Identify and provide support to staff or community members uniquely qualified to gather input through conversations or surveys.
- Review of level of effort chart revealed the following:
  - People still have concerns about whether people can/will commit to engaging
  - Although there will need to be strategic asks made, people felt a level of comfort that the capacity to provide facilitators exists
  - There are funds available to support and provide consideration for people with lived experience who engage in the process.

3. Core Functions of the Alliance

- General agreement that the core functions of the Alliance are specifically defined in the governance charter and in the roles it assumes (or prioritizes) that support the Strategic Planning Framework.

4. Next Steps

Sarah will consolidate calendar of events that need to be considered. People should send lists of dates and events to her.

Sarah will review the level of effort chart with Chanel and identify tasks and areas she could take on as part of her role supporting the Alliance.

Justin agreed to be a reader and the editor or draft plan

Where does that leave us today?

- Feeling hopeful about ways we have decided to collect feedback
- Appreciate structure and someone to hold the structure. Facilitating focus groups could pair with work we already doing – and a way to get others to help.
- Wanted to confirm there were funds to compensate participants and provide amenities as appropriate
- Excited to get work started and being intentional about capacity and inclusiveness
- Concerns about capacity to carve out time to have the needed conversations and balance needs of Alliance with needs and expectations of employer (Alliance members). Need to find ways to ease the burden.

Ended with brief discussion of the on-going challenge of ‘holding the both’ – working to change and improve systems and address shared priorities while also providing needed services and programs within organizations stressed by increased demand.