Chittenden County Homeless Alliance (Chittenden CoC)
FFY2022 HUD Continuum of Care Program * Notice of Funding Opportunity

Request for PROPOSALS

Any eligible entity wishing to submit a request to fund a NEW and/or RENEWAL or CoC Bonus or Expansion Project during this year's HUD CoC NOFO must complete the attached form and submit it electronically to the Community & Economic Development Office (Marcella Gange) before 4:00 pm on **August 25th 2022.** Only one request per form.

INTRODUCTION

As the Collaborative Applicant for the Chittenden County Homeless Alliance Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for new, renewed, expanded or bonus projects as outlined below with Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals that address housing and service priorities established through the Continuum of Care, with priority for serving vulnerable populations including persons experiencing chronic homelessness, persons fleeing domestic violence, unaccompanied youth, and families with children.

The following funding is available:

- New/Renewals/Expanded PH-PSH, PH- RRH, Joint TH/PH – RRH, TH and SSO: Estimated ARD $1,092,543
- Bonus for CoC - New projects created through the CoC Bonus must meet the project eligibility and project quality threshold requirements established by HUD. Estimated $54,627
- DV Bonus for DV – Funds are available, to include rapid re-housing projects and supportive service projects providing coordinated entry, and for eligible activities to assist survivors of domestic violence, dating violence, sexual assault, or stalking. (DV Bonus - RRH, joint TH/PH – RRH and SSO-CE). Estimated $55,533

Funding will come from the U.S. Department of Housing and Urban Development's (HUD) 2022 McKinney-Vento Continuum of Care (CoC) for the Homeless Program, as amended under the HEARTH Act and the CoC Program Interim Rule. The availability and priorities for any funding for new projects is articulated in HUD's CoC Notice of Funding Opportunity (NOFO):
https://www.hudexchange.info/programs/e-snaps/fy-2022-coc-program-nofa-coc-program-competition/#:~:text=Due%20Dates,Friday%2C%20September%2030%2C%202022.
https://www.grants.gov/web/grants/view-opportunity.html?oppId=342855
More information on this program, the HEARTH Act, the Interim Rule and the NOFO is available on HUD's website: https://www.hudexchange.info/coc **Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.**
The CCHA 2022 Request for Proposals is available upon request in alternative formats for persons with disabilities. Please contact the Marcella Gange of CEDO, (The CCHA's Collaborative Applicant) for this or any other reason, at mgange@burlingtonvt.gov *802.865.7144*

A. As part of the FY2022 HUD CoC NOFO competition released August 1st, 2022, any **ELIGIBLE APPLICANT** may submit a Proposal for a NEW (Reallocated PH-PSH or PH-RRH, joint TH & PH-RRH or SSO-CE Projects from Existing CoC funds, CoC Bonus or DV Bonus or EXPANDED Renewal Project) and/or RENEWAL CoC Projects.

B. The unbiased **Application Ranking Committee** will use the CoC-approved Policy & Tool, along with HUD CoC NOFO thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.

C. **APPEALS PROCESS**: Any CoC project applicant may send a written response to the Steering Committee Co-Chairs if there is an objection to the project determination (denied/reduced funding, lower priority, or other reason). Appeals will be heard at the September 8th Steering Committee meeting. Solo Applicants may also submit an appeal directly to HUD as described in the timeline and the FY2022 CoC NOFO.

D**. Homeless Management Information System** projects do not need to submit this form but must confirm their intent to renew by e-mail to CEDO by **August 25th 2022 at 4PM**. If entities seek to expand their projects with additional funding and services, an application form must be submitted as an expansion either with reallocated funds (if any) or Bonus funds.

  ADDITIONAL RESOURCES:

- **HUD CoC Program Interim Rule**
  https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf
- **CoC Program Grants Administration User Guide** https://www.hudexchange.info/resource/2946/coc-program-grants-administration-user-guide/
- **HUD E-SNAPS** https://esnaps.hud.gov/grantium/frontOffice.jsf

Chittenden County Homeless Alliance (CCHA) CoC
2022 SCHEDULE: HUD CoC NOFO Homelessness Assistance Application

ACTIVITY	Due Date 2022	PRIMARY LEAD
HUD releases FY22 Grant Inventory Worksheet	End July 2022	CEDO - CA
HUD releases FY22 CoC Notice of Funding Opportunity (NOFO)	August 1st 2022	CEDO - CA
Presentations on current CoC-funded projects	August 4th 2022	Steering Committee
CCHA Steering Committee vote – Ranking Policy/Priorities, Committee	July / August 2022	CCHA Steering Comm
Scoring and Ranking Materials posted to website	August 10th 2022	CEDO-CA
Request for Proposals Released – request for proposals from all applicants for CoC grants – PH/DV bonus projects, renewals	August 11th 2022	CEDO - CA
Collaborative Application reviewed – questions submitted to various CCHA partners for information and answers	August 12th 2022	CEDO -CA
APRs from current projects due via email to CEDO mgange@burlingtonvt.gov	August 12th 2022	Renewal Applicants
Steering Committee Votes to allow the Executive Committee to approve aspects of submission that may fall outside of the timeline of meetings	August 4th and September 8th	Steering Committee
Requests for proposals due via email to Collaborative Applicant – 4 PM mgange@burlingtonvt.gov	August 25th 2022	Applicants
All Proposals, Performance Data forwarded to Application Ranking Committee	August 26th 2022	CEDO- CA
Collaborative Application Questions– CCHA partners to submit information and answers	September 1st	CCHA partners
CCHA Application Ranking Committee meets to review, rank prioritize all projects and applicants notified by email from CEDO	September 1st	Application Ranking Committee
HMIS NOFA Section – to work on with ICA.	September 2nd	CEDO – CA/ICA
CEDO notifies all applicants by email of their ranking and accept, reallocate or reject.	September 6th 2022	CEDO
Ranking Committee sends ranked and prioritized project lisitng to CoC EC	September 6th 2022	Application Ranking Committee
Appeals – proposed applicants that are denied or received reduced funds may submit an appeal to the CoC co-chairs	September 8th 2022	Applicants
CoC Approves Ranking and Project Listing September 8th	September 8th	CoC EC
Match Letters submitted to Collaborative Applicant mgange@burlingtonvt.gov	September 16th 2022	Applicants
Projects – completed and submitted into ensaps	September 16th 2022	Applicants
Posting of Ranking and Priority Listing Public notification of ranked project applications	September 8th 2022	CEDO-CA
Letter due to applicants – accept/reject project applications and project listings	September 8th 2022	CEDO-CA
Review of Project Applications for completeness	September 20th	Volunteers - TBD
Review: Consolidated Application by Steering Committee/ Officers	September 23rd	TBD
Review of Consolidated Application: Posted on website and noticed to members	September 23rd	CEDO - CA
Special Meeting of CCHA Steering Committee or Executive Committee to approve submission of application for fundng	September 28th	CCHA
A Solo Applicant – with a denied/reduced CoC project may submit a direct appeal to HUD (snapsappeals@hud.gov) AFTER submitting a complete project application in ensaps before the NOFA submission deadline	September 29th 2022	
Consolidated Application Submission – DUE before 7:59 PM	September 30th 2022	CEDO - CA

Chittenden County Homeless Alliance (CCHA) CoC Program
Initial Project Application FY22

1. **Below are options for FY2022 Chittenden County Homeless Alliance – HUD CoC Program funding Requested Source of Funds for Project** (PICK ONE project proposal per form):

   New Projects Created Through Reallocation or CoC Bonus processes:

   PH-PSH projects.

   PH-RRH projects.

   Joint TH/PH-RRH component projects.

   Dedicated HMIS project for the costs at 24 CFR 578.37(a)(4) that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant and is listed on the HMIS Lead form in the CoC Applicant Profile in *e-snaps*. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database. Victim service providers may also request HMIS funds in their project application budgets to enter data into a comparable database.

   SSO-CE project to develop or operate a centralized or coordinated assessment system.

   ☐   **NEW-BONUS** CoC Permanent Housing PH – PSH*, PH-RRH, Joint TH & RRH, SSO-CE Projects
       *Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR **people meeting the Dedicated PLUS definition.** (See FY22 CoC Program NOFO)

   ☐   **NEW-BONUS** Domestic Violence PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

   ☐   **NEW-REALLOCATED** CoC Permanent Supportive Housing (PSH)
       *Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR **people meeting the Dedicated PLUS definition.** (See FY22 CoC Program NOFO)

   ☐   **NEW-REALLOCATED** CoC Rapid Rehousing (PH-RRH), joint TH & PH-RRH and SSO-CE
       *For homeless individuals and families and unaccompanied youth (See FY22 CoC Program NOFO)

   ☐   **RENEWAL** Current CoC Program Projects with NO changes (*PSH-Rental Assistance, Rapid

Rehousing, SSO-Coordinated Entry, HMIS – email only)

☐   **EXPANSION** <u>Current CoC Program Projects with Expansion using Reallocated Dollars</u>

2. **CoC Project Name** (proposed new or renewal)

———
_____

3. **CoC Project Description:** Attach one page (max) description & design showing the project outreach plan to find participants, how it fills an identified need, & project scale (# of units, type of units, configuration of units and how these fit needs of participants), and type of supportive services available to obtain/maintain permanent housing and mainstream resources. Specific plans to ensure program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants. The description will also include information on planned outreach to participants to address disparities to access and receipt of services for Black, Indigenous, Hispanic (non-white), and LGBTQ participants who may be disproportionally more likely to experience homelessness.

4. **Name of Primary Applicant** (Direct HUD Recipient, if awarded): _
_____

Subrecipient(s)-if applicable: _
_____

Primary Partners/Providers-if applicable:__
_____

_

*Eligible Project Applicants: nonprofit organizations, states, local governments, and instrumentalities of state and local governments. Public housing agencies are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds

5. **Are the recipient, subrecipient and any partner agencies in good standing with all state and federal funding sources?**
☐ YES ☐ NO

6. **Match:** Applicant certifies the *availability*, if selected, to commit/provide a required, **minimum 25% match**, above HUD CoC Program funds, from other sources [i.e. Medicaid, HOP, FSH, DMH, Private, Other]?
☐ YES ☐ NO (not eligible for funding)

Name all identified, potential match sources AND total amounts for the CoC Program project:
    1)
    2)
    3)

7. **If awarded, will (does) the CoC Program project participate in CCHA's Coordinated Entry System?**

☐ YES ☐   NO (*non-eligible*)

8. **If awarded, will (does) this CoC Program project use the VT HMIS Implementation?**

☐ YES ☐   NO OR

☐   DV project (who will use a HMIS comparable *database*)

<u>NEW PROJECTS ONLY</u>
Do you operate any homeless dedicated projects?

☐ YES ☐   NO

If yes, do they participate in the VT HMIS?

☐YES ☐   NO

9. <u>Low Barrier</u>: **Will participants be screened-out of HUD CoC projects due to any of the following?**
   ☐ *Too Little or No Income*
   ☐ *Active or History of Substance Abuse*
   ☐ *Criminal record with exceptions for state-mandated restrictions*
   ☐ *History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)*
   ☐ *None of the Above*

10. <u>Housing First</u>: **Will HUD CoC project participants be terminated based upon any of the following?**
    ☐   *Failure to participate in supportive services*
    ☐   *Failure to make progress on a service plan*
    ☐   *Loss of income or failure to improve income*
    ☐   *Being a victim of domestic violence*
    ☐   *Other activity <u>not</u> covered in typical lease agreement*
    ☐   *None of the above*

11. **Racial Equity and other identity based barriers to participation:** *Briefly describe measures to identify and taken or planned to address identity based barriers to participation in the program.*

12. **Participation of community members with lived experience of homelessness in planning and decision making processes:** *Briefly describe measures planned or taken to include voices of community member with lived experience of homelessness in project and organization planning and decision making processes.*

13. **Evidence Based Approach: Give two examples of how your program incorporates data/an evidence based approach to design or improve the program.** *(Examples: data/research done elsewhere, local data, program performance data, participant feedback, or use of a best practice. Possible measures include: positive housing outcomes, improvements in employment and/or income; improvements in overall well-being, such as improvements in mental health, physical health, connections to family, and safety.)*

14. **CoC Project Budget**

Type of Cost	Proposed Budget	Proposed Activities Covered by Budget (i.e. number of units, staff/service details, etc.)
Housing Cost -Rental Assistance -Leasing -Operations -Capital		
Services		
HMIS		
Admin Costs		

Number and Size of Rental Subsidies: _____

Address-Units/Building(s): _____

Recipient Type (pick one)
☐ **Non-Profit Organization** _____
☐ **Local Government** _____
☐ **State Entity**: _____
☐ **Local PHA** _____

Rental Assistance Administrator (if applicable)
☐ **Non-Profit Organization** _____
☐ **Local Government** _____
☐ **State Entity**: _____
☐ **Local PHA** _____

Subrecipient or Primary Service Provider(s): _____

ADDITIONAL QUESTIONS – NEW or EXPANDED COC PROGRAM PROJECT PROPOSALS

15. **Eligible Component Types for NEW CoC Program projects** (PICK ONE: RRH /PSH/SSO-CE and fill out sub- questions):

☐ **RAPID RE-HOUSING (RRH - PERMANENT HOUSING or BONUS)**
(Must be *Tenant-Based Rental Assistance* and propose to serve Literal Homeless-*coming directly*

from Streets or Emergency Shelter (including GA motel or other eligible Emergency Shelter Program) or fleeing domestic violence:

<u>Subpopulation – Choose all that apply</u>

Individual
Families
Youth (18-24)
Veterans
Other

<u>Homeless Population and Percentage of Participants – Choose all that apply</u>

☐   Persons living in places not meant for human habitation_____%
☐ Persons living in emergency shelter_____%
☐ Persons fleeing or attempting to flee DV_____%
☐ Persons residing in a TH project eliminated in the FY19 competition_____%
☐ Persons receiving services through a VA-funded homeless assistance program and med one of the above criteria at initial intake to VA homeless system_____%

<u>Target Disability– (*not required* - choose all that apply if project is targeting)</u>
☐ Severe/Persistent Mental Illness ☐ Substance Use ☐ Other Disability: _____

<u>Chronic Homeless Population – (*not required* - choose if your project is targeting)</u>
☐ Chronically Homeless (24 CFR 578.3)

☐ **PERMANENT SUPPORTIVE HOUSING (PSH - REALLOCATED OR BONUS)**/*Chronic Homeless only*:

<u>Chronic Homeless Population – Must Choose One</u>
☐ Chronically Homeless (24 CFR 578.3)
        OR
☐ Chronically Homeless per Dedicated Plus (See NOFA FY19 p. 17)
        ☐ Residing in TH that will be eliminated in FY19 and met definition of chronically homeless prior to entry
        ☐ Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement
        ☐ Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions
        ☐ Receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

<u>Target Disability– Choose all that apply</u>
☐ Severe/Persistent Mental Illness
☐ Substance Use

☐ Other Disability: _____

Subpopulation – Choose all that apply
☐ Individuals ☐ Families ☐ Youth (18-24) ☐ Veterans ☐ Other_____

Housing Type (PICK ONE)
☐ Rental Subsidy Type – Choose one of the below
    ☐ Tenant-Based Rental Assistance ☐ Sponsor-Based RA ☐ Project-Based RA

☐ Leasing [Recipient/Subrecipient leases building]
☐ Project-Based/Operations [Recipient/Subrecipient owns building]

☐   **Supportive Services Only – Coordinated Entry (SSO- CE- REALLOCATED OR BONUS)**

Explain the need for expanded SSO-CE services and the planned implementation.

Application for SSO-CE ends here.

16. **Describe experience with administering PSH and RRH projects and state/federal funding.**
Attach a brief (maximum one page) summary

17. **How will the CoC Program project quickly move participants into permanent housing?**

    Explain how:

18. **Will CoC participants will be required to live in a particular structure/unit/locality?**
    ☐ YES ☐ NO

    If "YES", where and why:

19. **Will the new CoC Program project use an existing homeless facility or activities?**
    ☐ YES ☐ NO

    If "YES", explain:

20. **How will the new CoC Program project support participants to achieve and maintain economic independence**?

    Explain how:

21. **How will the CoC Program project support participants to remain in or exit to a destination**

of permanent housing?

       Explain how:

What percentage of participants will remain in/exit to permanent housing?

How is this percentage determined?

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