

**Chittenden County Homeless Alliance  
Steering Committee Meeting (Community Meeting)**

**Thursday, June 2, 2022 9:00 am – 10:30 am**

**Zoom link:** <https://us02web.zoom.us/j/4507831188?pwd=bVE0ZEphY0RpUmQvYU5lNmF0WmVUT09>

Meeting ID: 450 783 1188      Passcode: 0cxdf6

**Agenda**

1. **Welcome**  
Will Towne and Sarah Russell, CCHA Co-Chairs
  
2. **Introductions and Announcements** 5 mins  
Jane Helmstetter, CCHA Facilitator
  
3. **Housing and Shelter Development Updates** 20 mins
  - CHT Housing Projects (Mike Ohler, CHT)
  - COTS Main Street Housing Project (COTS Representative)
  - ESD Emergency Motel Program Update (Nicole Tousignant, ESD)
  - Elmwood Shelter Community (Marcella Gange, CEDO)
    - **\*Vote Warned\*** *The Executive Committee requests the support of the CCHA Steering Committee for the Elmwood Community Shelter and co-located Community Resource Center*
  
4. **Coordinated Entry Discussion** 10 mins
  - Summit – CCHA MOU (Will Towne, Spectrum)
    - **\*Vote Warned\*** *The Coordinated Entry Committee requests execution of the MOU between Summit Properties and the Chittenden County Homeless Alliance for housing placement within Summit’s Homeless-designated units, utilizing our Coordinated Entry System.*
  - Coordinated Entry Policies and Procedures (Sarah Russell, CEDO)
    - **\*Vote Warned\*** *The Coordinated Entry Committee requests approval for edits suggested to the CE Policies and Procedures*
  
5. **NOFA Ranking Committee** 10 mins  
Marcella Gange, Collaborative Applicant, CEDO
  - Nomination of NOFA Competition Committee Members
    - **\*Vote Warned\*** *The NOFA Committee requests to elect members to the 2022 Ranking Committee of the CCHA*
  - CCHA Application Ranking Policy
    - Presentation and discussion of policy to guide the CCHA in its application and ranking of projects funded by HUD CoC funds and election of members to the Ranking Committee

6. **Built for Zero Conference Discussion**

25 mins

Sarah Russell, CEDO and Jason Brill, VA

- Improvement Team
- Aim, Goals, Big Rocks, Levers, Dependencies, Indicators of Success
  - o **\*Vote Warned\*** *The Built for Zero Improvement Team recommends setting the Community Aim: To reach Functional Zero for Veterans in Chittenden County by \_\_\_\_\_, as a first step in making homelessness rare and brief for all members of our community.*
- Racial Equity and People with Lived Experience of Homelessness
- Built for Zero Funding and Resources
- Next Steps

7. **Sub-Committee Updates**

10 mins

- Strategic Planning (Sarah Russell, CEDO and Nicole Kubon, Steps)
- Housing Retention
- Outreach and Membership (Jane Helmstetter and Lacey Smith, BPD)