

Chittenden County Homeless Alliance (Chittenden CoC)
FFY2019 HUD Continuum of Care Program * Notice of Funding Availability

Requests for PROPOSALS

Any eligible entity wishing to submit a request to fund a NEW and/or RENEWAL or Permanent Housing Bonus or Domestic Violence Bonus CoC Project during this year's HUD CoC NOFA must complete the attached form and submit it electronically to the Community & Economic Development Office (Val Russell) before **Friday, August 9, 2019**. Only one request per form.

INTRODUCTION

As the Collaborative Applicant for the Chittenden County Homeless Alliance Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for new, renewed, expanded or bonus projects as outlined below with Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals that address housing and service priorities established through the Continuum of Care, with priority for serving vulnerable populations including persons experiencing chronic homelessness, persons fleeing domestic violence, unaccompanied youth, and families with children.

The following funding is available:

New/Renewals/Expanded: \$1,090,140 - approximately

Bonus for PH - \$54,500 - approximately

Bonus for DV - \$50,000 to include one of the following: PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

Funding will come from the U.S. Department of Housing and Urban Development's (HUD) 2019 McKinney-Vento Continuum of Care (CoC) for the Homeless Program, as amended under the HEARTH Act and the CoC Program Interim Rule. The availability and priorities for any funding for new projects is articulated in HUD's CoC Notice of Funding Available (NOFA):

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

More information on this program, the HEARTH Act, the Interim Rule and the NOFA is available on HUD's website: <https://www.hudexchange.info/coc>

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.

A. As part of the FY2019 HUD CoC NOFA competition released July 3, 2019, any **ELIGIBLE APPLICANT** may submit a Proposal for a NEW (Reallocated PSH or RRH Project from Existing CoC funds, Permanent Housing Bonus or DV Bonus or EXPANDED Renewal Project) and/or RENEWAL CoC Projects.

B. The unbiased **Application Ranking Committee** will use the CoC-approved Policy & Tool, along with HUD CoC NOFA thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.

C. **APPEALS PROCESS:** Any CoC project applicant may send a written response to the Steering Committee Co-Chairs if there is an objection to the project determination (denied/reduced funding, lower priority, or other reason). Appeals will be heard at the September 5th Steering Committee meeting. Solo Applicants may also submit an appeal directly to HUD as described in the timeline and the FY2019 CoC NOFA.

D. **Coordinated Entry** and **Homeless Management Information System** projects do not need to submit this form but must confirm their intent to renew by e-mail to CEDO by **August 9, 2019 at 4PM**. If either entity seeks to expand their projects with additional funding and services, a form must be submitted as an expansion either with reallocated funds (if any) or DV Bonus funds.

ADDITIONAL RESOURCES:

- **HUD CoC Program Interim Rule**
https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf
- **CoC Program Grants Administration User Guide** <https://www.hudexchange.info/resource/2946/coc-program-grants-administration-user-guide/>
- **HUD E-SNAPS** <https://esnaps.hud.gov/grantium/frontOffice.jsf>

Chittenden County Homeless Alliance (CCHA) CoC
2019 SCHEDULE: HUD CoC NOFA Homeless Assistance Application

ACTIVITY	DUE DATE	PRIMARY LEAD
HUD releases FY19 Grant Inventory Worksheet	April 8, 2019	CEDO - CA
HUD releases FY19 CoC Notice of Funding Availability (NOFA)	July 3, 2019	CEDO - CA
Presentations begin on current CoC-funded projects	July 11, 2019	Steering Committee
Chittenden County HA Steering Committee vote – Ranking Policy/Priorities, Committee	July 11, 2019	CCHA Steering Comm
Request for Proposals Released – request for proposals from all applicants for CoC grants – PH/DV bonus projects, renewals,	July 12, 2019	CEDO - CA
Collaborative Application reviewed – questions submitted to various CCHA partners for information and answers	July 30, 2019	CEDO -CA
Current Projects present information to Steering Committee	August 1, 2019	CoC-funded agencies
APRs from current projects due via email to vrussell@burlingtonvt.gov	August 5, 2019	Renewal Applicants
Requests for proposals due via email to vrussell@burlingtonvt.gov – 4 PM	August 9, 2019	Applicants
All Proposals, Performance Data forwarded to Application Ranking Committee	August 12, 2019	CEDO- CA
Collaborative Application Questions – CCHA partners to submit information and answers	August 13, 2019	CCHA partners
CCHA Application Ranking Committee meets mid-August to review, rank prioritize all projects	August 13 – 16, 2019	Application Ranking Committee
HMIS NOFA Section – to work on with ICA.	August 13 – 17, 2019	CEDO – CA/ICA
Projects – completed and submitted into esnaps	August 27, 2019	Applicants
Match Letters submitted to Collaborative Applicant	August 27, 2019	Applicants
Appeals – proposed applicants that are denied or received reduced funds may submit an appeal to the CoC co-chairs via email by August 30, 2019	August 30, 2019	Applicants
CCHA Application Ranking Committee presents findings to Steering Committee	September 5, 2019	CEDO - CA
Steering Committee VOTES on Tier 1 and Tier 2 projects/funding – possible reallocation	September 5, 2019	Steering Committee
Agencies present appeals for funding or placement in tiers	September 5, 2019	Applicants
Steering Committee Votes to allow the Executive Committee to approve the submittal of the final Consolidated Application to HUD	September 5, 2019	Steering Committee
Release and Posting of Committee’s Ranking	September 6, 2019	CEDO-CA
Letter due to applicants – accept/reject project applications and project listings	September 6, 2019	CEDO-CA
Review of Project Applications for completeness	September 5- 13	Volunteers - TBD
Review: Consolidated Application by Steering Committee/ Officers	September 19-23	TBD
Review of Consolidated Application: Posted on website and noticed to members	No later than September 23, 2019	CEDO - CA

A Solo Applicant – with a denied/reduced CoC project may submit a direct appeal to HUD (snapsappeals@hud.gov) AFTER submitting a complete project application in ensaps before the NOFA submission deadline	September 30, 2019 7:59 PM	
Consolidated Application Submission – DUE before 7:59 PM	September 30,2019	CEDO - CA

**Chittenden County Homeless Alliance (CCHA) CoC Program
Initial Project Application FY19**

1. **Below are options for all FY2019 Chittenden County Homeless Alliance - HUD CoC Program funding Requested Source of Funds for Project (PICK ONE project proposal perform):**

NEW-BONUS CoC Permanent Supportive Housing (PSH)

*Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR **people meeting the Dedicated PLUS definition.** (See FY19 CoC Program NOFA)

NEW-BONUS Domestic Violence PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

NEW-REALLOCATED CoC Permanent Supportive Housing (PSH)

*Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR **people meeting the Dedicated PLUS definition.** (See FY19 CoC Program NOFA)

NEW-REALLOCATED CoC Rapid Rehousing (RRH)

*For homeless individuals and families and unaccompanied youth (See FY19 CoC Program NOFA)

RENEWAL Current CoC Program Projects with NO changes (PSH-Rental Assistance, Rapid Rehousing) SSO-Coordinated Entry, HMIS – email only

EXPANSION Current CoC Program Projects with Expansion using Reallocated Dollars (PSH-Rental Assistance, SSO- CE, RRH)

2. **CoC Project Name** (proposed new or renewal) _____

3. **CoC Project Description:** Attach one page (max) description & design showing the project outreach plan to find participants, how it fills an identified need, project scale (# of units and participants), and services available to obtain/maintain permanent housing and mainstream resources.

4. **Name of Primary Applicant** (Direct HUD Recipient, if awarded): _____
Subrecipient(s)-if applicable: _____
Primary Partners/Providers-if applicable: _____

**Eligible Project Applicants: nonprofit organizations, states, local governments, and instrumentalities of state and local governments. Public housing agencies are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds*

5. **Are the recipient, subrecipient and any partner agencies in good standing with all state and federal funding sources?**
 YES NO
6. **Match:** Applicant certifies the *availability*, if selected, to commit/provide a required, **minimum 25% match**, above HUD CoC Program funds, from other sources [i.e. Medicaid, HOP, FSH, DMH, Private, Other]?
 YES NO (not eligible for funding)

Name all identified, potential match sources AND total amounts for the CoC Program project:

- 1)
- 2)
- 3)

7. **If awarded, will (does) the CoC Program project participate in CCHA's Coordinated Entry System?**
 YES NO (*non-eligible*)
8. **If awarded, will (does) this CoC Program project use the VT HMIS Implementation?**
 YES NO
OR
 DV project (who will use a HMIS comparable *database*)

NEW PROJECTS ONLY

Do you operate any homeless dedicated projects?

- YES NO

If yes, do they participate in the VT HMIS?

- YES NO

9. Low Barrier: Will participants be screened-out of HUD CoC projects due to any of the following?

- Too Little or No Income
- Active or History of Substance Abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)
- None of the Above

10. Housing First: Will HUD CoC project participants be terminated based upon any of the following?

- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Being a victim of domestic violence
- Other activity not covered in typical lease agreement
- None of the above

11. Evidence Based Approach: Give two examples of how your program incorporates data/an evidence based approach to design or improve the program. (examples: data/research done elsewhere, local data, program performance data, participant feedback, or use of a best practice. Possible measures include: positive housing outcomes, improvements in employment and/or income; improvements in overall well-being, such as improvements in mental health, physical health, connections to family, and safety.)

12. CoC Project Budget

Type of Cost	Proposed Budget	Proposed Activities Covered by Budget (i.e. number of units, staff/service details, etc.)
Housing Cost -Rental Assistance -Leasing -Operations -Capital		
Services		
HMIS		
Admin Costs		

Number and Size of Rental Subsidies: _____

Address-Units/Building(s): _____

Recipient Type (pick one)

- Non-Profit Organization** _____
- Local Government** _____
- State Entity:** _____
- Local PHA** _____

Rental Assistance Administrator (if applicable)

- Non-Profit Organization** _____
- Local Government** _____
- State Entity:** _____
- Local PHA** _____

Subrecipient or Primary Service Provider(s): _____

ADDITIONAL QUESTIONS – NEW or EXPANDED CoC PROGRAM PROJECT PROPOSALS

13. **Eligible Component Types for NEW CoC Program projects (PICK ONE: RRH /PSH/SSO-CE and fill out sub- questions):**

- RAPID RE-HOUSING (RRH - PERMANENT HOUSING or DV BONUS)**
(Must be *Tenant-Based Rental Assistance* and propose to serve Literal Homeless-coming directly from Streets or Emergency Shelter (including GA motel or other eligible Emergency Shelter Program) or fleeing domestic violence:

Subpopulation – Choose all that apply

- Individual
- Families
- Youth (18-24)
- Veterans
- Other

Homeless Population and Percentage of Participants – Choose all that apply

- Persons living in places not meant for human habitation____%
- Persons living in emergency shelter____%
- Persons fleeing or attempting to flee DV____%
- Persons residing in a TH project eliminated in the FY19 competition____%
- Persons receiving services through a VA-funded homeless assistance program and met one of the above criteria at initial intake to VA homeless system____%

Target Disability– (not required - choose all that apply if project is targeting)

- Severe/Persistent Mental Illness Substance Use Other Disability: _____

Chronic Homeless Population – (not required - choose if your project is targeting)

- Chronically Homeless (24 CFR 578.3)

- PERMANENT SUPPORTIVE HOUSING (PSH - REALLOCATED OR BONUS)/Chronic Homeless only:**

Chronic Homeless Population – Must Choose One

Chronically Homeless (24 CFR 578.3)

OR

Chronically Homeless per Dedicated Plus (See NOFA FY19 p. 17)

Residing in TH that will be eliminated in FY19 and met definition of chronically homeless prior to entry

Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement

Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions

Receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Target Disability– Choose all that apply

Severe/Persistent Mental Illness

Substance Use

Other Disability: _____

Subpopulation – Choose all that apply

Individuals Families Youth (18-24) Veterans Other _____

Housing Type (PICK ONE)

Rental Subsidy Type – Choose one of the below

Tenant-Based Rental Assistance Sponsor-Based RA Project-Based RA

Leasing [Recipient/Subrecipient leases building]

Project-Based/Operations [Recipient/Subrecipient owns building]

Supportive Services Only – Coordinated Entry (SSO- CE- REALLOCATED OR DV BONUS)

Explain the need for expanded SSO-CE services and the planned implementation.

Application for SSO-CE ends here.

14. Describe experience with administering PSH and RRH projects and state/federal funding.

Attach a brief (maximum one page) summary

15. How will the CoC Program project quickly move participants into permanent housing?

Explain how:

16. Will CoC participants will be required to live in a particular structure/unit/locality?

YES NO

If "YES", where and why:

17. Will the new CoC Program project use an existing homeless facility or activities?

YES NO

If "YES", explain:

18. How will the new CoC Program project support participants to achieve and maintain economic independence?

19. How will the CoC Program project support participants to remain in or exit to a destination of permanent housing?

Explain how:

What percentage of participants will remain in/exit to permanent housing?

How is this percentage determined?