**Chittenden County Homeless Alliance (Chittenden CoC)**

FFY2019 HUD Continuum of Care Program \* Notice of Funding Availability

Requests for PROPOSALS

Any eligible entity wishing to submit a request to fund a NEW and/or RENEWAL or Permanent Housing Bonus or Domestic Violence Bonus CoC Project during this year’s HUD CoC NOFA must complete the attached form and submit it electronically to the Community & Economic Development Office (Val Russell) before **Friday, August 9, 2019.**  Only one request per form.

**INTRODUCTION**

As the Collaborative Applicant for the Chittenden County Homeless Alliance Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for new, renewed, expanded or bonus projects as outlined below with Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals that address housing and service priorities established through the Continuum of Care, with priority for serving vulnerable populations including persons experiencing chronic homelessness, persons fleeing domestic violence, unaccompanied youth, and families with children.

The following funding is available:

New/Renewals/Expanded: $1,090,140 - approximately

Bonus for PH - $54,500 - approximately

Bonus for DV - $50,000 to include one of the following: PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

Funding will come from the U.S. Department of Housing and Urban Development’s (HUD) 2019 McKinney-Vento Continuum of Care (CoC) for the Homeless Program, as amended under the HEARTH Act and the CoC Program Interim Rule. The availability and priorities for any funding for new projects is articulated in HUD’s CoC Notice of Funding Available (NOFA):

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

More information on this program, the HEARTH Act, the Interim Rule and the NOFA is available on HUD’s website: <https://www.hudexchange.info/coc>

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.

A. As part of the FY2019 HUD CoC NOFA competition released July 3, 2019, any **ELIGIBLE APPLICANT** may submit a Proposal for a NEW (Reallocated PSH or RRH Project from Existing CoC funds, Permanent Housing Bonus or DV Bonus or EXPANDED Renewal Project) and/or RENEWAL CoC Projects.

B. The unbiased **Application Ranking Committee** will use the CoC-approved Policy & Tool, along with HUD CoC NOFA thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.

C. **APPEALS PROCESS**: Any CoC project applicant may send a written response to the Steering Committee Co-Chairs if there is an objection to the project determination (denied/reduced funding, lower priority, or other reason). Appeals will be heard at the September 5th Steering Committee meeting. Solo Applicants may also submit an appeal directly to HUD as described in the timeline and the FY2019 CoC NOFA.

D**. Coordinated Entry** and **Homeless Management Information System** projects do not need to submit this form but must confirm their intent to renew by e-mail to CEDO by **August 9, 2019 at 4PM**. If either entity seeks to expand their projects with additional funding and services, a form must be submitted as an expansion either with reallocated funds (if any) or DV Bonus funds.

## ADDITIONAL RESOURCES:

* **HUD CoC Program Interim Rule**

<https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf>

* **CoC Program Grants Administration User Guide** [https://www.hudexchange.info/resource/2946/coc- program-grants-administration-user-guide/](https://www.hudexchange.info/resource/2946/coc-program-grants-administration-user-guide/)
* **HUD E-SNAPS** https://esnaps.hud.gov/grantium/frontOffice.jsf

| **Chittenden County Homeless Alliance (CCHA) CoC**  **2019 SCHEDULE: HUD CoC NOFA Homeless Assistance Application** | | |
| --- | --- | --- |
| **ACTIVITY** | **DUE DATE** | **PRIMARY LEAD** |
| **HUD** releases FY19 Grant Inventory Worksheet | April 8, 2019 | CEDO - CA |
| **HUD**  releases FY19 CoC Notice of Funding Availability (NOFA) | July 3, 2019 | CEDO - CA |
| Presentations begin on current CoC-funded projects | July 11, 2019 | Steering Committee |
| **Chittenden County HA Steering Committee** vote – Ranking Policy/Priorities, Committee | July 11. 2019 | CCHA Steering Comm |
| **Request for Proposals Released –** request for proposals from all applicants for CoC grants – PH/DV bonus projects, renewals, | July 12,2019 | CEDO - CA |
| **Collaborative Application reviewed –** questions submitted to various CCHA partners for information and answers | July 30, 2019 | CEDO -CA |
| Current Projects present information to Steering Committee | August 1, 2019 | CoC-funded agencies |
| **APRs from current projects due**  via email to [vrussell@burlingtonvt.gov](mailto:vrussell@burlingtonvt.gov) | August 5, 2019 | Renewal Applicants |
| **Requests for proposals due via email to** [**vrussell@burlingtonvt.gov**](mailto:vrussell@burlingtonvt.gov) **– 4 PM** | **August 9, 2019** | **Applicants** |
| **All Proposals, Performance Data** forwarded to Application Ranking Committee | August 12, 2019 | CEDO- CA |
| **Collaborative Application Questions–** CCHA partners to submit information and answers | August 13, 2019 | CCHA partners |
| **CCHA Application Ranking Committee** meets mid-August to review, rank prioritize all projects | August 13 – 16, 2019 | Application Ranking Committee |
| **HMIS NOFA Section** – to work on with ICA. | August 13 – 17, 2019 | CEDO – CA/ICA |
| **Projects –** completed and submitted into esnaps | August 27, 2019 | Applicants |
| **Match Letters** submitted to Collaborative Applicant | August 27, 2019 | Applicants |
| **Appeals – proposed applicants** that are denied or received reduced funds may submit an appeal to the CoC co-chairs via email by August 30, 2019 | August 30, 2019 | Applicants |
| **CCHA Application Ranking Committee** presents findings to Steering Committee | September 5, 2019 | CEDO - CA |
| **Steering Committee VOTES** on Tier 1 and Tier 2 projects/funding – possible reallocation | September 5, 2019 | Steering Committee |
| **Agencies** present appeals for funding or placement in tiers | September 5, 2019 | Applicants |
| **Steering Committee Votes** to allow the Executive Committee to approve the submittal of the final Consolidated Application to HUD | September 5, 2019 | Steering Committee |
| **Release and Posting of Committee’s Ranking** | September 6, 2019 | CEDO-CA |
| **Letter due to applicants –** accept/reject project applications and project listings | September 6, 2019 | CEDO-CA |
| **Review of Project Applications for completeness** | September 5- 13 | Volunteers - TBD |
| **Review:** Consolidated Application by Steering Committee/ Officers | September 19-23 | TBD |
| **Review of Consolidated Application:** Posted on website and noticed to members | No later than September 23, 2019 | CEDO - CA |
| **A Solo Applicant –** with a denied/reduced CoC project may submit a direct appeal to HUD ([snapsappeals@hud.gov](mailto:snapsappeals@hud.gov)) **AFTER** submitting a complete project application in ensaps **before** the NOFA submission deadline | September 30, 2019  7:59 PM |  |
| **Consolidated Application Submission – DUE before 7:59 PM** | September 30,2019 | CEDO - CA |
|  |  |  |

**Chittenden County Homeless Alliance (CCHA) CoC Program**

**Initial Project Application FY19**

1. **Below are options for all FY2019 Chittenden County Homeless Alliance - HUD CoC Program funding Requested Source of Funds for Project** (PICK ONE project proposal per form):

**NEW-BONUS** CoC Permanent Supportive Housing (PSH)

\*Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR

**people meeting the Dedicated PLUS definition.** (See FY19 CoC Program NOFA)

**NEW-BONUS** Domestic Violence PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

**NEW-REALLOCATED** CoC Permanent Supportive Housing (PSH)

\*Must be fully dedicated to individuals and/or families experiencing **chronic homelessness** OR

**people meeting the Dedicated PLUS definition.** (See FY19 CoC Program NOFA)

**NEW-REALLOCATED** CoC Rapid Rehousing (RRH)

\*For homeless individuals and families and unaccompanied youth

(See FY19 CoC Program NOFA)

**RENEWAL** Current CoC Program Projects with NO changes (*PSH-Rental Assistance, Rapid Rehousing) SSO-Coordinated Entry, HMIS – email only*

**EXPANSION** Current CoC Program Projects with Expansion using Reallocated Dollars (*PSH-Rental Assistance, SSO- CE, RRH)*

1. **CoC Project Name** (proposed new or renewal) \_\_
2. **CoC Project Description:** Attach one page (max) description & design showing the project outreach plan to find participants, how it fills an identified need, project scale (# of units and participants), and services available to obtain/maintain permanent housing and mainstream resources.
3. **Name of Primary Applicant** (Direct HUD Recipient, if awarded):

*Subrecipient(s)-if applicable:*

*Primary Partners/Providers-if applicable*: \_

*\*Eligible Project Applicants: nonprofit organizations, states, local governments, and instrumentalities of state and local governments. Public housing agencies are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds*

1. **Are the recipient, subrecipient and any partner agencies in good standing with all state and federal funding sources?**

YES NO

1. **Match:** Applicant certifies the *availability*, if selected, to commit/provide a required, **minimum 25% match**, above HUD CoC Program funds, from other sources [i.e. Medicaid, HOP, FSH, DMH, Private, Other]?

YES NO (not eligible for funding)

## Name all identified, potential match sources AND total amounts for the CoC Program project:

1)

2)

3)

## If awarded, will (does) the CoC Program project participate in CCHA’s Coordinated Entry System?

YES NO (*non-eligible*)

## If awarded, will (does) this CoC Program project use the VT HMIS Implementation?

YES NO OR

DV project (who will use a HMIS comparable *database*)

NEW PROJECTS ONLY

Do you operate any homeless dedicated projects?

YES NO

If yes, do they participate in the VT HMIS?

YES NO

## Low Barrier: Will participants be screened-out of HUD CoC projects due to any of the following?

*Too Little or No Income*

*Active or History of Substance Abuse*

*Criminal record with exceptions for state-mandated restrictions*

*History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)*

*None of the Above*

## Housing First: Will HUD CoC project participants be terminated based upon any of the following?

*Failure to participate in supportive services Failure to make progress on a service plan*

*Loss of income or failure to improve income Being a victim of domestic violence*

*Other activity not covered in typical lease agreement*

*None of the above*

1. **Evidence Based Approach: Give two examples of how your program incorporates data/an evidence based approach to design or improve the program.** *(examples: data/research done elsewhere, local data, program performance data, participant feedback, or use of a best practice. Possible measures include: positive housing outcomes, improvements in employment and/or income; improvements in overall well-being, such as improvements in mental health, physical health, connections to family, and safety.)*

## CoC Project Budget

|  |  |  |
| --- | --- | --- |
| **Type of Cost** | **Proposed**  **Budget** | **Proposed Activities Covered by Budget**  (i.e. number of units, staff/service details, etc.) |
| *Housing Cost*  -Rental Assistance  -Leasing  -Operations  -Capital |  |  |
| *Services* |  |  |
| *HMIS* |  |  |
| *Admin Costs* |  |  |

Number and Size of Rental Subsidies: Address-Units/Building(s):

Recipient Type (pick one)

## Non-Profit Organization

## Local Government

## State Entity:

## Local PHA

Rental Assistance Administrator (if applicable)

## Non-Profit Organization

## Local Government

## State Entity:

## Local PHA

Subrecipient or Primary Service Provider(s):

## ADDITIONAL QUESTIONS – NEW or EXPANDED COC PROGRAM PROJECT PROPOSALS

1. **Eligible Component Types for NEW CoC Program projects** (PICK ONE: RRH /PSH/SSO-CE and fill out sub- questions):

## RAPID RE-HOUSING (RRH - PERMANENT HOUSING or DV BONUS )

(Must be *Tenant-Based Rental Assistance* and propose to serve Literal Homeless-*coming directly from Streets or Emergency Shelter (including GA motel or other eligible Emergency Shelter Program) or fleeing domestic violence*:

Subpopulation – Choose all that apply

Individual

Families

Youth (18-24)

Veterans

Other

Homeless Population and Percentage of Participants – Choose all that apply

Persons living in places not meant for human habitation \_\_\_\_%

Persons living in emergency shelter % Persons fleeing or attempting to flee DV %

Persons residing in a TH project eliminated in the FY19 competition %

Persons receiving services through a VA-funded homeless assistance program and med one of the above criteria at initial intake to VA homeless system %

Target Disability– (*not required* - choose all that apply if project is targeting)

Severe/Persistent Mental Illness Substance Use Other Disability:

Chronic Homeless Population – (*not required* - choose if your project is targeting) Chronically Homeless (24 CFR 578.3)

**PERMANENT SUPPORTIVE HOUSING (PSH - REALLOCATED OR BONUS)**/*Chronic Homeless only*:

Chronic Homeless Population – Must Choose One Chronically Homeless (24 CFR 578.3)

OR

Chronically Homeless per Dedicated Plus (See NOFA FY19 p. 17)

Residing in TH that will be eliminated in FY19 and met definition of chronically homeless prior to entry

Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR

578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement

Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions

Receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Target Disability– Choose all that apply Severe/Persistent Mental Illness Substance Use

Other Disability:

Subpopulation – Choose all that apply

Individuals Families Youth (18-24) Veterans Other

Housing Type (PICK ONE)

Rental Subsidy Type – Choose one of the below

Tenant-Based Rental Assistance Sponsor-Based RA Project-Based RA

Leasing [Recipient/Subrecipient leases building]

Project-Based/Operations [Recipient/Subrecipient owns building]

**Supportive Services Only – Coordinated Entry (SSO- CE- REALLOCATED OR DV BONUS)**

Explain the need for expanded SSO-CE services and the planned implementation.

*Application for SSO-CE ends here.*

## Describe experience with administering PSH and RRH projects and state/federal funding.

Attach a brief (maximum one page) summary

## How will the CoC Program project quickly move participants into permanent housing?

Explain how:

## Will CoC participants will be required to live in a particular structure/unit/locality?

YES NO

If “YES”, where and why:

## Will the new CoC Program project use an existing homeless facility or activities?

YES NO

If “YES”, explain:

## How will the new CoC Program project support participants to achieve and maintain economic independence?

1. **How will the CoC Program project support participants to remain in or exit to a destination of permanent housing**?

Explain how:

What percentage of participants will remain in/exit to permanent housing?

How is this percentage determined?