

## Chittenden County Homeless Alliance Strategic Planning Committee Meeting

Wednesday, July 19, 2017 3:00PM – 4:30PM

Champlain Housing Trust, 88 King Street, Burlington, VT – 2<sup>nd</sup> floor conference room

### MEETING MINUTES

**Present:** Jane Helmstetter (VT Agency of Human Services, meeting chair), Paddy Shea (Chittenden County Homeless Alliance, meeting note taker), Margaret Bozik (Champlain Housing Trust).

Brief meeting given small attendance. Discussion centered around Timeline for what the Strategic Planning Committee will work on the next few months. Key points of that discussion:

- Incorporating the themes from the Quarterly Meeting Funders' Collaborative Work into the Strategic Plan. How do we continue to align our Plan to end Homelessness with the work of this group and the priorities chosen by the community?
- Of the 6 big ideas of the plan, 2 topics were identified as starting points for our ongoing work: coordinated entry and housing retention. How do we combine those 2 things, with the Outline of Mutually Reinforcing Activities, the data we currently have and the themes from the most recent Quarterly Meeting? Diana Carminati had agreed to package and present this work at a future SP Committee meeting.
- Our most recent "10-year plan" was crafted by Margaret in 2004. We will need to write a report to the funders soon about what the Strategic Planning Committee has accomplished. Can we use some of the resources of the Alliance to "update" this plan?
- Website - Paddy is working on this. Can we review possible templates at next SP meeting and provide feedback?
- We need to review our HMIS data, the PIT Count and, data from GA to inform the plan and the work. Data Committee revival?
- The Alliance has already chosen our 3 main data points:
  - How many people are homeless
  - How long have they been homeless
  - Once housed, how many retain housingWe need to focus on "where's the greatest need?"
- Ideally, we need to work toward having a "by name" list of everyone in the community who needs and wants help with housing.
- **Agenda for the next meeting:**
  - Website
  - Brainstorm next steps for next 6 months (including the report from Diana/QM, the input from the funder's collaborative, the PIT count data, data from GA, data from HMIS, asking ICA what other data they can pull from HMIS)
  - How to use ICA's help to create flowchart of how people move through the system

**Next CCHA Strategic Planning Committee Meeting:** Wednesday, August 16, 2017, 3:00 PM – 4:30 PM, at Champlain Housing Trust, 88 King Street, Burlington, VT – 2<sup>nd</sup> floor conference room.