

2017 Chittenden CoC Project Scoring Sheet Instructions – Renewal Projects

Reviewers should score all appropriate sections of this review sheet. If the information is missing from the data source, i.e. the APR, the reviewer should award 0 points. The reviewers are highly encouraged to provide additional comments /feedback at the end of each section, and at the bottom of the review sheet.

Part A: Threshold		
Item	Data Source	Points Available:
1. Project proposes to serve eligible population and eligible activities	Letter/Application, PIT Count	Pass/Fail
2. <i>Project match funds are equal to or greater than 25% pf the requested HUD funds</i>	Match Letter/Application	Pass/Fail
3. <i>Project agrees to or participates in Coordinated Entry and ServicePoint HMIS</i>	Application/CE/HMIS projects	Pass/Fail
Part B: Project Type		
Item	Data Source	Points Available
1. <i>Project is Permanent Supportive Housing, serves chronic homeless; uses Housing First model</i>	Project Application	CH beds 51% – 100% 15 points 25% – 50% 10 points Low Barrier – 5 points
2. <i>Project is Rapid-Rehousing</i>	Project Application	
3. <i>Other eligible activity</i>	Project Application	
Note/Comments for Section B:		

Part C: Project Performance		
Item	Data Source	Points Available
1. The % of persons who remained in the permanent housing programs as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year. (HUD performance standard – xx%)	APR Question Q36a Measure 1, Housing Stability	80% 15 points 70 – 79% 10 points 60 – 69% 8 points 50 – 59% 5 points Award 5 bonus points if the applicant meets or exceeds HUD performance standard of xx%
2. The % of persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit. (HUD performance standard is xx%)	APR Question Q36a Measure 2a Increase Total Income	45 – 54% 10 total points 35 – 44% 8 points 25 – 34% 6 points 15 – 24% 4 points Award 5 bonus points if the applicant exceeds HUD performance standard of xx%
3. The % of adult participants who have received or maintained mainstream benefits. (HUD performance standard is xx%)	To calculate: From APR Q26a2 – The # of Adult Leavers with 1+ Source(s) of Non-Cash Benefits plus (from APR Q26b2) The # of Adult Stayers with 1+ Source(s) of Non-Cash Benefits. Divide this total by the sum of Total Number of Adult Participants in Q26a2 plus the Total Number of Adult Participants in Q26b2.	56% 10 points 42 – 51% 8 points 32 – 41% 6 points 22 – 31% 5 points Award 5 bonus points if the applicant meets or exceeds CoC’s performance standard of xx%.
1. The average daily bed utilization rate throughout the operating year.	APR Q10 and Q11	80 – 94% 10 points 60 – 79% 8 points 40 – 59% 6 points 30 – 49% 4 points 5 bonus points for utilization over 94%

Note/Comments for Section C:

Part D: Local CoC Processes – Maximum Points - 20

Item	Data Source	Maximum Available Score: 20
1. The applicant agency is actively involved with the continuum of care planning process at a statewide or regional level by attending 50% of all meetings and involved with subcommittee	Chittenden CoC administration/minutes/attendance	Both – 4 points One – 2 points Neither – 0 points
2. Percentage of null or missing values reported in HMIS is 5% or less(Data Quality Plan standard)	APR Question 7 + HMIS/ICA	0-5% 4 points

3. Agency provides opportunities for persons with lived experience to participate in policy making, governance, program design	Project application narrative	4 points
4. Program prioritizes by severity of need	Coordinated Entry/VISPDAT	4 points Score ____
5. Low Barrier entry to program	Project Application	

Comments/Notes for section D:

Part E: Budget/Cost Effectiveness/Capacity

Item	Data Source	Points Available:
1. Program has spent grant funds timely as evidenced by quarterly drawdowns.	LOCCS Draws	Quarterly – 3 points Monthly – 2 bonus points

2. Project expends all funds and a minimal amount is recaptured.	APR – total expenses plus administration divided by the total amount of the grant award	100% - 5 points 86-99% - 4 points 75-85% - 3 points 65-74% - 2 points 50-64% - 1 point
3. Cost per bed is reasonable.	Bed utilization divided by award and then by total budget	CoC might want to determine a scale
4. Agency has no unresolved monitoring findings from HUD or OIG for this program or others	Application	2 points
Note/Comments for Section E:		